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2021 PIT Count Committee (PITCC) Meeting Agenda

Thursday, September 16th, 2021 || 9:00 AM – 10:00 AM

[Zoom Meeting](#) Meeting ID: 815 2072 5611 || Passcode: 717284

One tap mobile: +16699009128,,81520725611#,,,,*717284# US (San Jose)

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Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Approval of Minutes: <ul style="list-style-type: none">● 4/15/21● 6/17/21● 8/19/21	April Marie Dawson, PITCC Co-Chair	9:00 AM (5 minutes)	Information
II. 2022 Unsheltered PIT Count Update	Michele Watts, SSF Chief Planning Officer	9:05 AM (20 minutes)	Information & Discussion
III. PITCC Membership	Michele Watts	9:25 AM (10 minutes)	Information & Discussion
IV. PITCC Work Plan	Michele Watts	9:35 AM (20 minutes)	Information & Discussion
V. Meeting Adjourned Next PIT Count Committee Meeting: Thursday, October 21st, 2021			



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System Performance Committee (SPC) 2021 PIT Count Subcommittee Meeting Minutes

Thursday, April 15, 2021 || 9:00 AM – 10:00 AM

[Recording of Zoom Meeting](#): Chat and materials discussed at the meeting (not provided before the meeting) are below the minutes.

Attendance:

Member	Area of Representation/Organization	Present
Aaron Cadore	Health/Behavioral Health County Adult Protective Services	No
Ana Maria Trujilo	Shelter/Housing Domestic Violence Opening Doors	No
April Marie Dawson (Co-Chair)	People with Disabilities	Yes
Bridget Alexander	Shelter/Housing Youth Waking the Village	No
Crystal Sanchez	Advocate Sacramento Homeless Union	Yes
Cynthia Hunt (Co-Chair)	Shelter/Housing Cottage Housing	Yes
Jeff Tardaguila (Co-Chair)	Advocate	Yes
Jesse Archer	Housing/Shelter Youth, LGBTQ LGBT Community Center	Yes
Joseph Smith	Advocacy, Loaves & Fishes	Yes
Julie Pederson	Law Enforcement Sheriff's Department	No
Loren Pimm	Shelter/Housing Next Move	No
Michelle Schumann	Behavioral Health County Behavioral Health Services	No
Peter Muse	Shelter/Housing Veterans Sacramento Veterans Resource Center	No
Stefan Heisler (SPC Chair)	Reinvestment Analyst, City of Rancho Cordova	Yes
Tara Turrentine	Education - Youth Sacramento County Office of Education	Yes

SSF Staff	SSF Title
Hamid Bashiri	Lead Data Analyst
Kathreen Daria	Volunteer & Training Coordinator
Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Scott Clark	Systems Performance Analyst
Tiffani Reimers	CE System Operations Coordinator

Guests:
John Holden, Arely Lopez, Bruce Kuban, Chris Evans, Chris Jones, James Landreth, Lee S., Mark Lytal, Michele Vela, Shaunda, T. McWilliams, and Tiffany Rayford.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome and Introductions	April Marie Dawson, Co-Chair	9:00 AM (5 minutes)	Information
Meeting started around 9:01 AM. Attendance: approximately 31 participants. April welcomed everyone, started introductions, and discussed the agenda.			
II. Approval of 3/18/21 Minutes	April Marie Dawson	9:05 AM (5 minutes)	Action
Motioned for approval: 1 st - Tara Turrentine, 2 nd - Jessie Archer Motion approved.			

III. 2022 Unsheltered PIT Count: <ul style="list-style-type: none"> • Financial Feasibility • Other Considerations 	Michele Watts, SSF Chief Planning Officer	9:10 AM (30 minutes)	Information
<p>Michele discussed the Unsheltered PIT Count in previous years, HUD requirements, planning funding/expense details (SSF staff, COVID-19 impacts, stipends, incentives, consultants), and the timeline.</p> <p>Questions were asked during the meeting and within the chat, please see the recording link above.</p>			
IV. Unsheltered Survey Results Update	Michele Watts	9:40 AM (5 minutes)	Information & Discussion
<p>Michelle provided details about the unsheltered survey logistics and that additional updates will be provided at the May PIT Count Subcommittee meeting. She noted the results from the survey will not provide an estimated unsheltered number like we would have as a result of a traditional unsheltered PIT count.</p> <p>Questions were asked during the meeting and within the chat, please see the recording link above.</p>			
V. CoC Planning Updates	Michele Watts	9:45 AM (5 minutes)	Information
<p>Michelle discussed the use of the Feb CoC Board meeting CoC input and current items/tools will be discussed in upcoming CoC Board meetings and at the 2021 CoC Annual meeting:</p> <ul style="list-style-type: none"> • April Board meeting topic is focused on the CES Evaluation • May Board meeting topic is focused on the Systems Gaps analysis. • Annual meeting details/date is to be determined and will be provided at a later date. At the Annual meeting we will discuss aspirations, goals, challenges, and next steps. 			

Questions were asked during the meeting and within the chat, please see the recording link above.

VI. Meeting Adjourned 10:07 AM. Attendance: approximately 29 participants
Next PIT Count Subcommittee Meeting: Thursday, May 20th, 2021



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2022 Unsheltered PIT Feasibility PIT Subcommittee Discussion Guide

April 15, 2021

Background: Like many CoCs, the Sacramento CoC sought a waiver/exemption from HUD on conducting a 2021 unsheltered PIT count. At the time that the CoC Board agreed to forgo the 2021 unsheltered PIT, the board also agreed to consider conducting a 2022 unsheltered PIT if feasible. The next HUD-mandated PIT is not required until 2023.

Key Question: What is the feasibility of conducting an unsheltered Point-in-Time (PIT) count in 2022?

- Financial feasibility
- SSF staff capacity
- Sacramento CoC and community capacity
- Possibility of continued impacts of COVID-19

Funding Details:

HUD CoC Planning Grant Amounts

- FY2018 NOFA \$587,971- active
- FY2019 NOFA \$609,817- upcoming
- FY2020 (no NOFA) \$609,817- announced

Note: Unlike other HUD CoC grants, Planning Grants can operate concurrently or consecutively and can also be extended from a standard 12-month term to a term of up to 18 months.

Sacramento CoC Planning Grant Primary Uses

Consultants:

- CoC annual NOFA projects competition and year-round performance review (supporting the CoC Project Review Committee)
- Unsheltered PIT Counts

SSF Staff:

- CoC Board and Committees Team and stipends for CoC Board and Committee members with lived experience
- Data Analytics Team

Standard Unsheltered PIT Expenses

- Research and methodology- consultants and staff
- Volunteer recruitment and coordination- consultants and/or staff

- Thank you gift cards/ incentives for survey participants

Cost range is approximately \$150,000 - \$170,000

Timeline: To allow sufficient time for research and methodology planning and volunteer recruitment, the CoC should make a decision regarding conducting a 2022 unsheltered PIT by June 2021, July 2021 at the latest. The PIT Subcommittee will work with SSF staff to develop its recommendations to the CoC Board regarding a 2022 unsheltered PIT:

- April PIT Subcommittee: initial discussion
- May PIT Subcommittee: Follow-up on questions and input from the April meeting (and input submitted via email after the April meeting) & staff recommendations to the PIT Subcommittee
- May or June PIT Subcommittee: Subcommittee finalizes its recommendations to the CoC Board



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System Performance Committee (SPC) 2021 PIT Count Subcommittee Meeting Minutes

Thursday, June 17th, 2021 || 9:00 AM – 10:30 AM

[Recording of Zoom Meeting](#). The meeting chat is available below the minutes.

Attendance:

Member	Area of Representation/Organization	Present
Aaron Cadore	Health/Behavioral Health County Adult Protective Services	No
Ana Maria Trujilo	Shelter/Housing Domestic Violence Opening Doors	No
April Marie Dawson (Co-Chair)	People with Disabilities	Yes
Bridget Alexander	Shelter/Housing Youth Waking the Village	Yes
Crystal Sanchez	Advocate Sacramento Homeless Union	Yes
Cynthia Hunt (Co-Chair)	Shelter/Housing Cottage Housing	Yes
Jeff Tardaguila (Co-Chair)	Advocate	No
Jesse Archer	Housing/Shelter Youth, LGBTQ LGBT Community Center	Yes
Joseph Smith	Advocacy, Loaves & Fishes	Yes
Julie Pederson	Law Enforcement Sheriff's Department	No
Loren Pimm	Shelter/Housing Next Move	No
Michelle Schumann	Behavioral Health County Behavioral Health Services	Yes
Peter Muse	Shelter/Housing Veterans Sacramento Veterans Resource Center	No
Stefan Heisler (SPC Chair)	Reinvestment Analyst, City of Rancho Cordova	No
Tara Turrentine	Education - Youth Sacramento County Office of Education	No

SSF Staff	SSF Title
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Hamid Bashiri	Lead Data Analyst
Kathreen Daria	Volunteer & Training Coordinator
Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Scott Clark	Systems Performance Analyst
Tiffani Reimers	CE System Operations Coordinator

Guests:
Angela Drake, Arturo Baiocchi, Fatemah Martinez, James Landreth, John Holden, Lee Sorreell, Mary S., Michele Vela, Monica Rocha-Wyatt, Pamela Aragon, and SamaniS.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions	April Marie Dawson, Co-Chair	9:00 AM (5 minutes)	Information
<p>Meeting started around 9:08 AM. Attendance of 21 participants.</p> <p>April welcomed everyone, started introductions, and discussed the agenda item reorder to accommodate the presenter's schedule.</p>			
II. Approval of 4/15/21 Minutes	April Marie Dawson	9:05 AM (5 minutes)	Action
<p>Quorum was not met during the meeting. The PIT Count Subcommittee 4/15/21 minutes will be listed for approval at the July PIT Count Subcommittee meeting.</p>			

III. 2022 Unsheltered PIT Feasibility <ul style="list-style-type: none"> ● Discussion ● Consideration of recommendations for July CoC Board Meeting 	Michele Watts, SSF Chief Planning Officer	9:10 AM (25 minutes)	Discussion & Action
<p>Michele discussed 2022 Unsheltered PIT Count feasibility. She shared that given we do not have a forum at this meeting for the action item she suggested we can have herself and April present a consensus vote to have a 2022 PIT Count to the CoC Board. Members voiced their vote in the chat to have a 2022 PIT Count with the majority of members and guests agreeing to have a 2022 PIT Count. Questions were asked during the meeting and within the chat, please see the recording link above.</p>			
IV. Unsheltered Survey Update	Michele Watts & Arturo Baiocchi, CSUS Institute for Social Research	9:35 AM (25 minutes)	Information & Discussion
<p>Michelle and Arturo provided details about the unsheltered survey in place of a regular PIT Count due to COVID-19. Arturo shared details about the survey process, participants involved, what we learn about encampments, missing sampling within the data (e.g. youth), fewer people reported homeless than previous years, vast amount of people report they are long term residents from Sacramento, the HMIS comparison within the By-Name-List, the technical challenges, future PIT Count survey recommendations, and overall given the findings we shouldn't use this similar method in place of a future PIT Count. Michele provided additional details and efforts on outreach workers. Questions were asked during the meeting and within the chat, please see the recording link above.</p>			
V. 2021 CoC Annual Meeting Updates	Michele Watts	10:00 AM (5 minutes)	Information
<p>Michelle discussed the 2021 CoC Annual Meeting which included the overall event, breakout sessions, and how the input and feedback we received will be shared with</p>			

the corresponding Sacramento CoC Committees to integrate into action steps and continued discussions which will take place at the Committee meetings and CoC Board in upcoming months. Questions were asked during the meeting and within the chat, please see the recording link above.

VI. CoC Governance Charter - PIT Count Subcommittee	Michele Watts	10:05 AM (5 minutes)	Information
Michele discussed the 2019 CoC Governance Charter (GC) creation and need for adjustments. She asked if the PIT Count Subcommittee should be its own committee or should we keep it as a subcommittee of the System Performance Committee (SPC)? She provided history on the PIT committee structure with the SPC. Questions were asked during the meeting and within the chat, please see the recording link above.			
<p>VII. Meeting Adjourned at 10:06AM. Attendance of 16 participants.</p> <p>Next PIT Count Subcommittee Meeting: Thursday, July 15th, 2021 from 9:00 AM to 10:30 AM.</p>			

Meeting Chat

00:24:49 Bridget Alexander (she/her) Waking the Village: That's 15% match (not 50%) right? Bad sound on my computer. :)

00:27:34 Bridget Alexander (she/her) Waking the Village: Did we explore if they were in HMIS at all? Folks fall off in 90 days right if some agency doesn't document them as active.

00:28:37 Joseph Smith: Please define the parameters that make a camp a "large" encampment

00:29:39 Monica Rocha-Wyatt (she/her), BHS: BRB

00:36:58 Monica Rocha-Wyatt (she/her), BHS: sorry back

00:47:34 Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator: Update: we have 7 of 15 members present

00:47:47 April Marie Dawson: Thanks Michele C

00:48:14 Bridget Alexander (she/her) Waking the Village: I have to leave in 3 minutes unfortunately.

00:49:06 April Marie Dawson: No worries Bridgett

00:50:42 Angela Drake: Yes I agree it should be done!

00:50:44 Bridget Alexander (she/her) Waking the Village: I have to jet but I am in support of a 2022 PIT.

00:50:58 Monica Rocha-Wyatt (she/her), BHS: agreed

00:51:14 chunt: I agree

00:51:26 Fatemah Martinez: I'm in support

00:51:30 chunt: its Cynthia

00:51:50 April Marie Dawson: Sorry Cynthia still learning all the new names

00:52:22 chunt: no worries

00:53:32 Jesse (He/Him): I have some concerns with a 2021 PIT but will also fully support the boards decision.

00:54:16 April Marie Dawson: Sorry my dog just tried to break a wine glass to kill the vacuum

00:56:32 Crystal Sanchez: ty

00:56:40 Joseph Smith: We have a memorial starting in 10 minutes, I have to go

01:01:10 Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator: For more details, explore the 2021 CoC Annual Meeting webpage here <https://sacramentostepsforward.org/2021-sacramento-continuum-of-care-annual-meeting/>

01:08:46 chunt: this is Cynthia I have a comment

01:11:53 chunt: Thank you everyone



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System Performance Committee (SPC) 2021 PIT Count Subcommittee Meeting Minutes

Thursday, August 19th, 2021 || 9:00 AM – 10:00 AM

[Recording of Zoom Meeting.](#)

Attendance:

Member	Area of Representation/Organization	Present
Aaron Cadore	Health/Behavioral Health County Adult Protective Services	No
Ana Maria Trujilo	Shelter/Housing Domestic Violence Opening Doors	No
April Marie Dawson (Co-Chair)	People with Disabilities	No
Bridget Alexander	Shelter/Housing Youth Waking the Village	Yes
Crystal Sanchez	Advocate Sacramento Homeless Union	No
Cynthia Hunt (Co-Chair)	Shelter/Housing Cottage Housing	Yes
Jeff Tardaguila (Co-Chair)	Advocate	No
Jesse Archer	Housing/Shelter Youth, LGBTQ LGBT Community Center	Yes
Joseph Smith	Advocacy, Loaves & Fishes	No
Julie Pederson	Law Enforcement Sheriff's Department	No
Loren Pimm	Shelter/Housing Next Move	No
Michelle Schumann	Behavioral Health County Behavioral Health Services	Yes
Stefan Heisler (SPC Chair)	Reinvestment Analyst, City of Rancho Cordova	Yes
Tara Turrentine	Education - Youth Sacramento County Office of Education	No

SSF Staff	SSF Title
Hamid Bashiri	Lead Data Analyst
Kathreen Daria	Volunteer & Training Coordinator

Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Scott Clark	Systems Performance Analyst

Guests:
Angela Drake, Arturo Baiocchi, Jessica Jones, Kathleen Castillo, Paul Hyppoli, Mary Photini, Sonia Sam, and Tim Koehler.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Approval of 6/17/21 Minutes	Cynthia Hunt, Co-Chair	9:00 AM (5 minutes)	Information
<p>Meeting started around 9:05 AM. Attendance of 17 participants. Cynthia welcomed everyone, started introductions, and discussed the agenda items.</p> <p>Quorum was not met. The 6/17/21 minutes will be placed on the next PIT Count meeting agenda for approval.</p>			
II. 2022 Unsheltered PIT Update	Michele Watts, SSF Chief Planning Officer	9:05 AM (20 minutes)	Discussion
<p>Michele shared that the CoC Board approved to conduct a 2022 PIT Count and authorized SSF to contract with CSUS at the Aug 11th CoC Board meeting. She discussed next steps and introduced Kathreen "Nica" Daria, SSF Volunteer and Training Coordinator. Michele introduced Arturo Baiocchi, CSUS Division of Social Work, who briefly discussed possible methods/processes for a 2022 PIT Count. Michele described what to expect for upcoming PIT Count meetings and once the CoC Board approves the 2021 Governance Charter next month the PIT Count Subcommittee will transition as a standing committee. Please see the recording for more details.</p>			

III. PIT Committee Membership	Michele Watts	9:25 AM (10 minutes)	Information & Discussion
<p>Michele discussed membership and reviewed the current 2021 PIT Committee roster. She described the recruitment process and will announce recruitment next week (week of 8/23/21) via a Constant Contact eblast. She asked the committee what areas of representation should be targeted during the recruitment. Please see the recording for more details.</p> <p>Areas of Representation Discussed for Recruitment:</p> <ul style="list-style-type: none"> ● Sacramento Police Dept. and confirm Sheriff’s Dept. ● Women’s Empowerment ● Dept. of Public Health ● Mental Health Providers ● Volunteers of America ● Sacramento Self Help ● Roads Home - Veterans 			
IV. PIT Committee Work Plan	Michele Watts	9:35 AM (20 minutes)	Information & Discussion
<p>Michelle discussed the work plan activities, timeline and potential challenges. She will work with the PIT Co-Chairs as activities start in early September. Questions and comments were discussed. Please see the recording for more details.</p>			
<p>V. Meeting Adjourned at 9:49AM. Attendance of 17 participants. Next PIT Count Subcommittee Meeting: Thursday, Sept 16th, 2021</p>			

Meeting Chat - no conversations to share.