



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

## Sacramento Continuum of Care (CoC) Board Agenda

Wednesday, June 29th, 2021 || 1:00 PM – 2:30 PM

[Zoom Meeting](#) || Meeting ID: 874 4143 6651 || Passcode: 064402

One tap mobile: +16699009128,,87441436651#,,,,\*064402# US (San Jose)

Dial by your location: +1 669 900 9128 US (San Jose)

Find your local number [here](#)

<b>I. Welcome &amp; Introductions:</b> Erin Johansen, Chair			
<b>II. Review &amp; Approval of June 9th, 2021 Minutes:</b> Pixie Pearl, Secretary			
<b>III. Chair's Report:</b> Erin Johansen			
<b>IV. CEO's Report:</b> Lisa Bates			
<b>V. Consent Agenda</b>			
<b>VI. New Business:</b>			
<b>A. Emergency Housing Vouchers (EHV):</b> - <b>Prioritization</b> - <b>SHRA-SSF MOU</b>	Jenna Abbott & John Foley, Coordinated Entry System (CES) Committee Co-Chairs, Michele Watts, SSF Chief Planning Officer & Peter Bell, SSF CES Manager	1:20 PM (45 minutes)	Information & Action
<b>B. COVID-19 PSH Prioritization Extension</b>	Jenna Abbott, John Foley, & Peter Bell	2:05 PM (15 minutes)	Information & Action
<b>C. Youth Homelessness Demonstration Project (YHDP) Application</b>	Michele Watts	2:20 PM (10 minutes)	Information

**VII. Announcements**

**VIII. Meeting Adjourned**

**Next CoC Board Meeting: Wednesday, Aug 11th, 2021, 8:10AM - 9:40AM.**



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## June 9th, 2021 CoC Board Meeting Minutes



## Sacramento Continuum of Care (CoC) Board Meeting Minutes

Wednesday, June 9th, 2021

[Recording of Zoom Meeting](#). The chat and materials discussed at the meeting (not provided before the meeting) are below the minutes.

### Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organization	Yes
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw - Vice Chair	Veterans	Yes
April Marie Dawson	People with Disabilities	No
Bridgette Dean	City of Sacramento	No
Chevon Kothari	County Health Services	No
Christie M. Gonzales	Substance Abuse Service Organizations	No
Christie Lynn	Law Enforcement	No
Cindy Cavanaugh	County of Sacramento	Yes
Erin Johansen - Chair	Mental Health	Yes
Fatemah Martinez	Shelter Provider	Yes
Jameson Parker	Business Community & Street Outreach	No
Jenna Abbott	Business Community	Yes
John Kraintz	Lived Experience	Yes
Joseph Smith	Coalition/Network	Yes
Julie Davis-Jaffe	Employment Development	Yes
Juile Hirota	Shelter and/or Housing Provider	Yes
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Pixie Pearl - Secretary	Homeless Youth	Yes
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes



Stephanie Cotter	City of Citrus Heights	No
Tara Turrentine	Education	Yes
Tiffany Gold	Youth with Lived Experience	No

SSF Staff	SSF Title
Andrew Geurkink	Continuum of Care Specialist
Kathreen Daria	Volunteer & Training Coordinator
Lisa Bates	Chief Executive Officer
Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Peter Bell	Coordinated Entry Manager
Scott Clark	System Performance Analyst
Stacey Fong	Coordinated Entry Analyst
Sarah Schwartz	Field Administrator
Tamu Green	System Performance Advisor
Ya-yin Isle	Chief Strategic Initiatives Officer

Homebase
Meadow Robinson

Guests
Alicia Gonzalez, Angel Uhercik, Brandon A. Wirth, Brina Sylve, Bruce Kuban, Cheyenne Caraway, Christy Correa, DAA Sandy R., Danielle Foster, David Husid, Deisy Madrigal, Ebony SB, Emily Halcon, Erica Plumb, Gina Roberson, Henry Ortiz, Jeffery Tardaguilla, Jesse Williams, John Eckstrom, Julie Field, Kate Hutchinson, Karri Eggers, Koby Rodriguez, Lee Sorrell, Maria, Maria Avdalas, Monica Rocha-Wyatt, Nick Golling, Patricia Jones, Peter Muse, RK, Robin Rose-Haymer, SH, Shannon Doty, Stephaine Thompson, Stepenie, Susan Lal, Tiffany Rayford, Tina Glover, and Troy Lynch.

## **I. Welcome & Introductions: Erin Johansen, Chair**

Erin called the meeting to order at around 8:15 AM. Attendance: 50 participants.

Erin welcomed everyone and mentioned the unique agenda order.

## **II. Review & Approval of May 12th, 2021 Minutes: Pixie Pearl, Secretary**

Motioned for approval with the correction of Chevon's name: 1st - MaryLiz Paulson, 2nd - Tara Turrentine

Motion approved.

## **III. Chair's Report: Erin Johansen**

Erin expressed her excitement for the [2021 Sacramento CoC Annual Meeting](#) debrief and the unique order of agenda items for the meeting due to the presenters schedule.

## **IV. CEO's Report: Lisa Bates**

Lisa expressed her appreciation to all who were involved with the [2021 Sacramento CoC Annual Meeting](#) and looking forward to discussions and next steps. She mentioned the [Racial Equity Committee \(REQC\) Stakeholder Forum #2](#) is Monday, June 21st, 2021 from 11:00AM to 1:00PM. The [invitation to RSVP](#) is available in the chat and the deadline to RSVP is Friday, June 18th, 2021 at 1:00PM.

## **V. Consent Agenda - Action Items**

A. Governance Committee Appointment: Modie Cotton & Julie Davis-Jaffe

B. CoC Board Member Appointment: Chevon Kothari

Motioned for approval of the Governance Committee Appointment: 1st - Alexis Bernad, 2nd - Pixie Pearl

Motion approved.

Motioned for approval of the CoC Board Member Appointment: 1st - Joseph Smith,

2nd - Mike Jaske

Motion approved.

**VI. New Business:**

**A. 2021 Sacramento CoC Annual Meeting Debrief & Next Steps**

**Angela Upshaw,  
CoC Board Vice  
Chair & SSF  
Staff**

**8:20 AM  
(30 minutes)**

**Informational  
&  
Discussion**

Angela discussed the 2021 Sacramento CoC Annual Meeting CoC Annual Meeting Breakout Sessions Summary provided in the packet before the meeting. She called on the Annual Meeting breakout room staff (Peter Bell, Scott Clark, and Dr. Tamu Green) to provide feedback and comments on each breakout room. Erin asked if there were any questions or comments about the Annual Meeting.

**B. Emergency Housing Voucher (EHV) Plan**

**Michele Watts,  
SSF Chief  
Planning Officer**

**8:50 AM  
(15 minutes)**

**Informational**

Michele provided details about EHV's and the CoC Coordinated Entry System Committee efforts. Cheyenne Caraway, SHRA, shared a presentation that consisted of: what is the EHV, EHV eligibility, EHV partnerships, housing search assistance, enhanced assistance, key elements of program and initial lease up. Questions were asked during the meeting and within the chat. Please reference the recording link above.

**C. HUD CoC NOFA Competition Policies and Review Tools**

**Angel Uhercik &  
Sarah Bontrager,  
Project Review  
Committee  
Co-Chairs &  
Meadow  
Robinson,  
Homebase**

**9:05 AM  
(30 minutes)**

**Action**

Sarah and Angel discussed the edits within the HUD CoC NOFA Competition Policies and Review Tools materials provided in the packet. Questions were asked during the meeting and within the chat. Please reference the recording link above.

Motioned for approval with the text revision in 5.A. section: 1st - Fatemah Martinez, 2nd - Tara Turrentine

Motion approved.

Motioned for approval of the entire packet provided: 1st - Mike Jaske, 2nd - Alexis Bernard

Motion approved.

## **VII. Announcements:**

- Michele Watts mentioned details and the deadline of the Grants Inventory Worksheet (GIW) is this Friday, 6/11/21. Also, Sacramento is applying for the YHDP Project. The Homeless Youth Action Force, Grand Challenge, Youth Action Board are involved and SSF is supporting them with data and additional efforts.
- Julie Davis-Jaffee mentioned in the chat a reminder that the CSBG and CSBG Cares Act funds are available in the community. Please see the SETA.net website for a list of providers. Or feel free to contact her at 916-263-3929 for more information.
- Jeffery Tardaguila gave a reminder that Sacramento County is having their budget hearing over the next 3 days that are open to the public.
- Nick Golling introduced himself and his role as the Incoming Program Manager for the Office of Homeless Services, Dept. of Community Response, City of Sacramento.
- John Kraitz mentioned the Stockton Blvd campus sweeping.
- Information was provided by the County about the River encampments.
- Christy Correa mentioned in the chat that SEIU Local 1000 is joining with other service and advocacy organizations in the Sacramento region to host a community forum on homelessness. The forum will feature presentations by:
  - Our neighbors who are or have been unhoused
  - Individuals and groups who provide direct survival services
  - Experts and advocates who are working on comprehensive housing solutions
  - You will learn about volunteer opportunities and how to join with others to advocate for solutions. [REGISTER HERE](#). Interpretive services will be available. Today 6/9 on zoom 5:30 pm.

- Katherine Daria, SSF, mentioned an update on COVID-19 vaccines and links were shared in the chat. Michele Watts provided additional details about the COVID-19 vaccines and encampments.

**VIII. Meeting Adjourned at 9:45 AM. Attendance: 49 participants.  
Next CoC Board Meeting: Wednesday, July 14th, 2021**

## CoC Board Meeting Chat || Wednesday, June 9th, 2021



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- 00:11:45 Pixie Pearl (they/them): minutes
- 00:11:49 Sarah Bontrager: Yes
- 00:11:49 Jenna Abbott: aye
- 00:11:50 Alexis Bernard, Turning Point Community Programs: aye
- 00:11:51 angela upshaw: yes
- 00:11:51 joesmith: yes
- 00:11:53 Tara Turrentine: yes
- 00:11:53 Fatemah Martinez: Yes
- 00:11:55 Pixie Pearl (they/them): yes
- 00:11:56 Mike Jaske: yes
- 00:11:57 Erin Johansen: YES
- 00:11:57 MaryLiz Paulson: Yes
- 00:14:05 Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator: REQ  
Committee Stakeholder Forum #2 Invitation to RSVP (deadline to RSVP is

Friday, 6/18 1pm):

<https://docs.google.com/forms/d/e/1FAIpQLScX-0Wfw-8pug8sIVSB9PuB-EogxxE4usfysa8uUKB6jflu9Q/viewform>

00:14:40 Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator: June 21, 2021 11am-1pm

00:15:20 Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator:

Details about the REQ Committee Stakeholder Forums:

<https://sacramentostepsforward.org/racial-equity-stakeholder-forums/>

00:15:39 Cindy Cavanaugh: second

00:15:43 Erin Johansen: governance appointment

00:15:46 Pixie Pearl (they/them): yes

00:15:46 Stefan Heisler: yes

00:15:47 Erin Johansen: yes

00:15:47 Fatemah Martinez: Yes

00:15:47 Cindy Cavanaugh: aye

00:15:48 Tara Turrentine: yes

00:15:49 angela upshaw: yes

00:15:49 Ebony SB: yes

00:15:49 Julie Hirota Saint John's: yes

00:15:50 Sarah Bontrager: Yes

00:15:50 Jenna Abbott: aye

00:15:51 MaryLiz Paulson:yes

00:15:51 Alexis Bernard, Turning Point Community Programs: yes

00:15:51 Amani Sawires-Rapaski: yes

00:15:53 joesmith: yes

00:16:50 Erin Johansen: Appointment Chevon

00:16:52 Amani Sawires-Rapaski: yes

00:16:53 Pixie Pearl (they/them): yes

00:16:53 Cindy Cavanaugh: aye

00:16:54 Sarah Bontrager: Yes

00:16:54 Stefan Heisler: yes



00:16:54 Jenna Abbott: aye

00:16:54 Fatemah Martinez: Yes

00:16:54 MaryLiz Paulson:Yes

00:16:55 Alexis Bernard, Turning Point Community Programs: yes

00:16:55 joesmith: yes

00:16:55 Julie Hirota Saint John's: yes

00:16:56 Erin Johansen: yes

00:16:57 angela upshaw: yes

00:16:58 Ebony SB: yes

00:16:58 Tara Turrentine: yes

00:17:23 JesseWilliams: yes

00:24:05 Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator: For details about the 2021 Sacramento CoC Annual Meeting, explore here: <https://sacramentostepsforward.org/2021-sacramento-continuum-of-care-annual-meeting/>

00:32:03 SH: Thank you Angela!

00:32:25 Cindy Cavanaugh: Thanks for everyone's efforts on a very successful annual meeting.

00:33:27 Jeffery Tardaguila: what about 811 mental health ?

00:36:43 Gina Roberson: Can we get a copy of these slides?

00:37:46 Robynne Rose-Haymer: Will 211 be involved in referrals to organizations for this opportunity?

00:39:05 Robynne Rose-Haymer: Is SHRA allocating a pool of staff to help with housing search (i.e. walk-in appointments/phone assistance) and paperwork?

00:39:39 Mike Jaske: Can these vouchers be used to help rehouse people in the motel under Project Roomkey?

00:39:46 Sarah Bontrager: Is there a limit on the amount of time a household can receive assistance?

00:39:52 JesseWilliams: Thank you, good information!

00:40:05 David Husid He him his -CHI: Supportive Services are a must

00:40:20 Ebony SB: May we give names of households that may meet

these requirements?

00:40:25 Jenna Abbott: Will you be doing any street outreach to the most vulnerable? The River District is severely impacted.

00:40:51 Jenna Abbott: Or to those currently in shelters to free up those short term beds?

00:40:59 MaryLiz Paulson:SHRA is dedicating additional staff to implement this program.

00:41:13 Ebony SB: nice job SHRA:)

00:41:36 MaryLiz Paulson:More information will be coming about creating the paths to Coordinated Entry referrals

00:42:25 Alexis Bernard, Turning Point Community Programs: I didn't see this presentation in our packet is it available for us today? (Hopefully I didn't just miss it.)

00:42:58 MaryLiz Paulson:Community meetings to answer questions and receive ideas and suggestions are being scheduled and you will hear more soon.

00:43:53 Peter Bell (he/him): Tomorrow's CESC meeting details can

be found at our website, here:

<https://www.sacramentostepsforward.org/committees/>

00:44:06 SH: @MaryLiz -- Thank you

00:45:21 Lisa Bates (She/Her) - SSF: I might suggest people join tomorrow's CE committee meeting

00:47:54 Jenna Abbott: YES!!! HMIS needs to be the viaduct!!

00:49:58 Peter Bell (he/him): All things HMIS can be found here. Scroll down a bit for information on setting up new agencies, user accounts, etc.

[https://drive.google.com/file/d/1vICq\\_vlYWaB9HzXke9GoLmQLnRabNCDy/view?usp=sharing](https://drive.google.com/file/d/1vICq_vlYWaB9HzXke9GoLmQLnRabNCDy/view?usp=sharing)

00:50:54 Jenna Abbott: Here's an interesting piece out of Colorado. The Mayor of Aurora decided to live on the street for a week so he could better understand how the shelter system works. It's a quick video watch for after this meeting.

<https://denver.cbslocal.com/2021/01/07/mike-coffman-calls-major-changes-homeless-policies-after-spending-week-living-street-aurora-mayor/>

01:05:03 Deisy Madrigal, She/Her: are you able to provide a link to

this presentation?

01:06:26 Lisa Bates (She/Her) - SSF:

<https://sacramentostepsforward.org/wp-content/uploads/2021/06/6.9.21-Board-Packet.pdf>

01:07:41 Pixie Pearl (they/them): In the section about quality of services (ie case manager ratio), is there any language to encourage consumer feedback, rather than solely agency/system determination?

01:10:09 Angel Uhercik: Hi Pixie, there is a section in Threshold Factors that is titled "Client Participation in Project Design and Policymaking" as a factor as this is mandatory for all of the projects.

01:11:56 Pixie Pearl (they/them): perfect thanks angel

01:14:01 Pixie Pearl (they/them): PSH with targeted services, for youth, or seniors, or those with health conditions as indicated by the CDC?

01:14:57 Emily Halcon: Meadow, as CDC conditions were not a priority population identified by the committee in 2019, recommend this be a completely separate clause, not an add on to the existing sentence.

01:15:25 Meadow Robinson: Thanks Emily good pointt ^^

01:20:01 Jenna Abbott: I think that our priority needs to be freeing up the pipeline which means moving people from the short term shelters into more permanent housing so we can move people off the street into shelters. I have the same concern that Amiani does

01:20:59 Pixie Pearl (they/them): Adopting new language for 5.A.1

01:21:12 Erin Johansen: yes

01:21:13 Julie Davis-Jaffe: Yes

01:21:13 Julie Hirota - Saint John's: Yes

01:21:13 Mike Jaske: yes

01:21:14 Tara Turrentine: yes

01:21:14 Jenna Abbott: no

01:21:15 angela upshaw: yes

01:21:17 Alexis Bernard, Turning Point Community Programs: no

01:21:19 JesseWilliams: Yes

01:21:21 Amani Sawires-Rapaski: abstain

01:21:21 MaryLiz Paulson: Yes

01:21:24 Pixie Pearl (they/them): yes

01:21:28 Sarah Bontrager: Yes

01:21:34 Stefan Heisler: yes

01:21:41 alicia.gonzales: yes

01:21:43 joesmith: yes

01:22:00 John Kraintz: yes

01:23:21 Pixie Pearl (they/them): Package Proposal Approval with  
Amendment

01:23:27 joesmith: yes

01:23:27 Alexis Bernard, Turning Point Community Programs: yes

01:23:28 Julie Hirota - Saint John's: yes

01:23:28 Mike Jaske: yes

01:23:28 Jenna Abbott: no

01:23:29 Erin Johansen: yes

01:23:30 Tara Turrentine: yes

01:23:31 John Kraintz: yes

01:23:31 Stefan Heisler: yes

01:23:31 Sarah Bontrager: Yes

01:23:32 Julie Davis-Jaffe: Yes

01:23:33 MaryLiz Paulson:yes

01:23:33 Fatemah Martinez: Yes

01:23:36 Pixie Pearl (they/them): yes

01:23:43 angela upshaw: yes

01:23:49 Ebony SB: yes

01:24:13 Henry Ortiz Community Organizer: ab-stain

01:25:27 Maria: Are you noting the No and the abstaining votes?

01:27:45 Amani Sawires-Rapaski: abstain

01:29:38 Cheyenne Caraway: Wasn't the GIW released months late? It traditionally comes out in April, and was released this year in June

01:31:50 Meadow Robinson: Thanks Cheyenne — I had 6 weeks in my mind, but you are right it maybe have been closer to 8!



01:32:39 Julie Davis-Jaffe: Reminder of CSBG and CSBG Cares Act funds are available in the community. Please see the SETA.net website for a list of providers. Or feel free to contact me at 916-263-3929 for more information.

01:35:15 Jenna Abbott: Welcome Nick!

01:35:19 Dr. Tamu Green (she/her), SSF, Systems Performance Advisor: Welcome, Nick!

01:35:26 Tara Turrentine: Welcome, Nick!

01:35:31 Alexis Bernard, Turning Point Community Programs: Welcome!

01:35:31 Julie Davis-Jaffe: Employment assistance is available at the Sacramento Works America's Job Centers. Contact info can be found on the SacramentoWorks.org website.

01:35:36 Ebony SB: Welcome Nick:)

01:35:37 Jeffery Tardaguila: county of Sacramento budget hearing next few days county Administration building

01:35:38 Peter Bell (he/him): Welcome to Sacramento!

01:35:50 Kate Hutchinson: Welcome, Nick!

01:37:02 Nick Golling (He/Him) City of Sacramento: Thank you everyone! Really excited to be here!!!

01:37:03 Christy Correa: SEIU Local 1000 is joining with other service and advocacy organizations in the Sacramento region to host a community forum on homelessness.

The forum will feature presentations by:

- Our neighbors who are or have been unhoused
- Individuals and groups who provide direct survival services
- Experts and advocates who are working on comprehensive housing solutions

You will learn about volunteer opportunities and how to join with others to advocate for solutions. REGISTER HERE: <https://bit.ly/3fjUUeu>

Interpretive services will be available.

01:37:34 Christy Correa: Today 6/9 on zoom 5:30 pm

01:42:07 Kathreen "Nica" Daria (She/Her) SSF, Volunteer & Training Coordinator: For the COVID outreach project:

If you have any info on COVID vaccination interest, please take this brief survey

[https://docs.google.com/forms/d/e/1FAIpQLSegQKNFSpEF\\_BzSfXPR\\_VfHX7UPnIO7BxjwPWElea4DirHlew/viewform](https://docs.google.com/forms/d/e/1FAIpQLSegQKNFSpEF_BzSfXPR_VfHX7UPnIO7BxjwPWElea4DirHlew/viewform)

If you'd like to learn more about our COVID work, please go to

<https://sacramentostepsforward.org/covid-19-vaccination-resources/>

We also have several vaccination opportunities targeting homeless individuals in the coming weeks. These locations are listed on our site here

<https://sacramentostepsforward.org/covid-19-vaccination-clinics-and-resources/>



TO: Sacramento CoC Governance Committee

FROM: Michele Watts, SSF Chief Planning Officer

CC: Andrew Geurkink, SSF CoC Specialist

DATE: June 9, 2021 CoC Board Meeting

RE: Sacramento Continuum of Care (CoC) Annual Meeting  
Breakout Sessions Summary

On May 26, 2021, the CoC held its first annual meeting of the broader continuum of care and community stakeholders. This was a half-day meeting from 8:30am to 1:00pm and was divided into three broader sections: 1) morning plenary from 8:30am to 9:40am; 2) breakout sessions from 9:40am to 11:10am; and 3) a large group discussion from 11:25 to approximately 1pm.

Each breakout session ran concurrently but covered a different critical area of the CoC’s work in 2021. The below table provides an overview of the breakout sessions, including a brief description and the CoC Committee most engaged in the session.

Breakout Session	Description	Committee Engaged	Panelists
<b>Improving Coordinated Entry:</b> Optimizing Access to Housing and Services	Explored access challenges and opportunities to services for people experiencing homelessness. Review an evaluation of the Coordinated Entry System and discuss	Coordinated Entry System Committee	Peter Bell Tahirih Kraft Scott Young

Breakout Session	Description	Committee Engaged	Panelists
	emerging opportunities for system improvement.		Gabriel Kendall
<b>Closing the Gaps:</b> Planning and Coordinating to Improve the Homeless System of Care	Reviewed current strategic efforts across Sacramento, identify where there are gaps in the response system, and discuss how to address those gaps collaboratively.	System Performance Committee	Scott Clark Stefan Heisler Danielle Foster Monica Rocha-Wyatt Faye Kennedy
<b>Advancing Racial Equity:</b> Social Justice Through Community Engagement	Explores several community-driven efforts to advance racial equity and re-imagine our homelessness system as being fully inclusive, anticipatory, and responsive.	Racial Equity Committee	Tamu Green Pixie Pearl Fatemah Martinez Zuri Colbert

At the conclusion of the breakout session time, SSF staff summarized the main discussion items shared which helped guide the large group discussion. The following table provides that summary.

Session Title	Discussion Summary	
	Themes	Aspirations
<b>Improving Coordinated Entry:</b> Optimizing Access to Housing and Services	<ul style="list-style-type: none"> <li>● Increased Coordination - reduce/remove silos</li> <li>● Increased investment in resources - to match investments in access</li> <li>● Honest Communication - with service providers and the public</li> <li>● Transparency - What services are available, timeline sharing with people experiencing homelessness - relationships - accountability</li> <li>● Equitable systems that are fully accessible and available to everyone</li> </ul>	<ul style="list-style-type: none"> <li>● Low-barrier triage, shelter and access - possibly at a single site</li> <li>● Community-wide shelter access and expanded resources</li> <li>● More funding to ensure someone is connected to resource</li> <li>● Build on RAPS improvements</li> <li>● Automated ways to check on status of clients progressing through the system</li> </ul>
<b>Closing the Gaps:</b> Planning and Coordinating to Improve the Homeless System of Care	<ul style="list-style-type: none"> <li>● Potential for increased coordination</li> <li>● Improve existing processes with strategic planning and improved coordination, including data standardization</li> <li>● Clear priorities expressed through unified simple messages</li> <li>● Leverage convenings and information sharing, reach a broader audience</li> </ul>	<ul style="list-style-type: none"> <li>● Convene the community to discuss systemic issues and homeless initiatives while building community support</li> <li>● Use what we know and have learned to advance current community initiatives</li> <li>● Clarify and clearly communicate community priorities</li> <li>● Standardize data collection</li> <li>● Reach a broader audience</li> </ul>

Session Title	Discussion Summary	
	Themes	Aspirations
<b>Advancing Racial Equity:</b> Social Justice Through Community Engagement	<ul style="list-style-type: none"> <li>• More funding for outreach</li> <li>• Support “boots on the ground” organizations</li> <li>• Targeted universalism</li> <li>• Coordination vs Competition</li> <li>• Intersecting systems</li> <li>• Unaffordable housing crisis</li> <li>• Uplifting lived experience</li> </ul>	<ul style="list-style-type: none"> <li>• Reduce unsheltered homelessness by 30% including supporting people in encampments outside of the public eye</li> <li>• Direct outreach funding to service in mind not enforcement in mind/reduce police interactions for people on the street</li> <li>• Provide ability for self access and self referral to services</li> <li>• Commit to services for unsheltered after Public Health order is lifted</li> <li>• One shared data system</li> <li>• Goodness of fit</li> </ul>



# Emergency Housing Vouchers

June 9, 2021



# What are Emergency Housing Vouchers

- The American Rescue Plan (ARP) of 2021 appropriated \$5 billion for the Emergency Housing Vouchers
- 70,000 were awarded to apprx. 700 Housing Authorities
- Sacramento received 484 vouchers. **Potential to receive more**
- Separate from Housing Choice Voucher (HCV) program

# Emergency Housing Vouchers

EHV eligibility is limited to households **(individuals and families)** who are:

- Homeless;
- At-risk of homelessness;
- Fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; and
- Recently homeless, and for whom providing rental assistance will prevent homelessness or risk of housing instability.

# EHV Partnerships

- All referrals must come through the Continuum of Care's (CoC's) Coordinated Entry (CE) System or from a Victim Service Provider
- Focus on advancing equity and inclusion
- Work in partnership with domestic violence victim providers
- CoC's are responsible for determining whether the family qualifies under one of the four eligibility categories

# Housing Search Assistance

- Housing Authorities **must** ensure housing search assistance is made available to EHV families during their initial housing search.
- Examples may include, but are not limited to:
  - Assistance completing paperwork
  - Provide transportation to search for a housing unit
  - Advocate for the household to the landlord
  - Address discrimination issues based on race, ethnicity, disability etc.
  - Market the incentive program
  - Find appropriate housing units

# Enhanced Assistance

Housing Authority will develop a Landlord/Applicant Incentive Program

Examples may include, but are not limited to:

- Owner Incentive fees
- Application fees
- Holding fees
- Security deposit assistance
- Utility deposit assistance
- Tenant readiness
- Moving expenses
- Renters insurance

# Key Elements of Program

- HUD wants households **leased up** within **4 to 6 months**
- Incentive ~ Sacramento receives **additional homeless vouchers**

## Caution:

- Within “reasonable time period” HUD could **redistribute unleased vouchers** and provide to other housing authorities
- Within 12 months all unissued vouchers will be **revoked and reallocated**

# Initial Lease Up

**GOAL: to lease 484 homeless households in 6 months!**

- Must find homeless households quickly
- Have robust pipeline of referrals from CE/domestic violence victim providers
- Link homeless household to staff immediately to assist with intake/landlord paperwork
- Help household find a suitable unit
- Link household to ongoing services for stability (preferable)

Thank you!



**DRAFT 2021 New Project Scoring Tool**

Summary of Factors & Point Allocations	
<b>1. Threshold Factors</b>	N/A
<b>2. Housing</b>	25 points
<b>3. Services</b>	20 points
<b>4. Agency Capacity</b>	20 points
<b>5. Prioritization, option of:</b> a. <b>Prioritization for New Projects Except for DV Bonus</b> b. <b>Prioritization for DV Bonus</b>	25 points
<b>6. Community</b>	10 points
<b>TOTAL</b>	100 points

**1. THRESHOLD FACTORS**

Name	Description	Met/Not Met
<b>Housing First</b>	The project's policies will include a commitment to identifying and lowering its barriers to housing and provide housing and services in line with a Housing First approach.	Met/Not Met
<b>Coordinated Entry</b>	The project will participate in coordinated entry to the full extent possible for this project type.	Met/Not Met
<b>HMIS</b>	The project will enter data for all CoC-funded beds into HMIS (or parallel database for domestic violence services).	Met/Not Met
<b>Formerly Homeless Input</b>	The agency includes homeless or formerly homeless individual in feedback and decision-making processes.	Met/Not Met
<b>Basic Compliance with HUD Policies</b>	The agency has adequate internal financial controls, adequate record maintenance and management, and adequate policies regarding termination of assistance, client appeals, ADA requirements, and confidentiality.	Met/Not Met
<b>Eligible Clients</b>	The project will only accept new participants if they can be documented as eligible for this project's program type based on their housing and disability status.	Met/Not Met
<b>Eligible Applicant</b>	Neither the applicant nor the sub-recipients (if any) are for-profit entities.	Met/Not Met
<b>Equal Access</b>	The project will provide equal access and fair housing without regard to sexual orientation, gender identity, or local residency status.	Met/Not Met

**SACRAMENTO CONTINUUM OF CARE**

<b>Match</b>	Agency will be able to provide 25% match per grant.	Met/Not Met
<b>Affirmatively Furthering Fair Housing</b>	Agency will actively prevent discrimination by affirmatively accommodating people based on differences in: race, color, ancestry, or national origin; religion; mental or physical disability; sex, gender, or sexual orientation; marital or familial status, including pregnancy, children, and custody arrangements; genetic information; source of income; other arbitrary characteristics not relevant to a person's need or suitability for housing	Met/Not Met
<b>Budget</b>	Project has made a good faith effort to complete the budget template provided, showing both CoC and non-CoC funding sources for the project.	Met/Not Met
<b>For DV Bonus Projects Only: Serving DV</b>	Project is 100% dedicated to serving victims who are fleeing or attempting to flee domestic violence, including dating violence, sexual assault, stalking, and/or human trafficking who came from sheltered or unsheltered situations. The project must follow a Housing First model and utilize trauma-informed and client-centered approaches.	Met/Not Met

**2. HOUSING (25 pts.)**

Name	Description	Sources	Score
<b>2.A. Fully Described and Appropriate Housing</b>	<p>Award points for a housing design that:</p> <ul style="list-style-type: none"> <li>• is clearly and fully described</li> <li>• has a layout or features that are thoughtfully matched to the target population</li> <li>• is strategically located to meet the needs of the target population</li> <li>• is physically accessible to persons with disabilities</li> <li>• will help maximize client choice in the CoC (e.g. by including a plan to evaluate each client's needs, strengths, and preferences in order to determine which mainstream benefits and/or jobs the client could qualify for)</li> </ul> <p>Additionally, for Victim Service Providers:</p> <ul style="list-style-type: none"> <li>• is designed to protect the safety of the population they serve</li> </ul>	RFI	Up to <b>10</b> points

SACRAMENTO CONTINUUM OF CARE

<p><b>2.B. Ready to Start</b></p>	<p>Award points if the project will be ready to begin housing clients within 3 months of receiving HUD funding. Consider:</p> <ul style="list-style-type: none"> <li>• Whether the agency has adequately described how the project will acquire the necessary housing for the project type. For RRH, this may include landlord engagement strategies;</li> <li>• Whether the project site faces regulatory obstacles such as tenant displacement, environmental issues, or zoning issues;</li> <li>• Whether the agency’s current staff has the capacity to begin preparing for this project;</li> <li>• Whether the agency already has policies and procedures that can be used as-is or easily adapted for use in a CoC-funded project</li> </ul>	<p>RFI</p>	<p>Up to <b>5</b> points</p>
<p><b>2.C. Program Outcomes</b></p>	<p>Award points if:</p> <ul style="list-style-type: none"> <li>• The project’s goals are realistic and sufficiently challenging given the scale of the project</li> <li>• Outcomes are measurable and appropriate to the population being served, and must meet minimum CoC-adopted targets, including: <ul style="list-style-type: none"> <li>○ At least 85% of clients experience positive housing outcomes</li> <li>○ At least 55% of adult clients maintain or increase their income from all sources</li> </ul> </li> <li>• Prospective outcomes reflect actual performance outcomes from other projects administered by the applicant (as appropriate).</li> </ul>	<p>RFI</p>	<p>Up to <b>10</b> points</p>

**3. SERVICES (20 pts.)**

Name	Description	Sources	Score
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SACRAMENTO CONTINUUM OF CARE

<p><b>3.A. Appropriate Supportive Services</b></p>	<p>Award points for services that:</p> <ul style="list-style-type: none"> <li>• use a Housing First approach,</li> <li>• offer ongoing support to stay housed,</li> <li>• are comprehensive and well-coordinated,</li> <li>• include culture-specific elements, and</li> <li>• are thoughtfully matched to the target population</li> </ul> <p>For projects that will be referring specific types of clients to specific outside services, award points if the project explains a concrete plan for referrals, giving examples of:</p> <ul style="list-style-type: none"> <li>• Who will be referred;</li> <li>• The agencies that will accept referrals;</li> <li>• The types of services to be provided; and</li> <li>• The logic behind the agency's referral scheme</li> </ul> <p>For Victim Service Providers award points for services that improve the safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking</p>	<p>RFI</p>	<p>Up to <b>10</b> points</p>
<p><b>3.B. Relevant Experience</b></p>	<p>Award points if the agency submitting this application has demonstrated, through past performance, the ability to successfully carry out the work proposed and has successfully served homeless people as a particular group.</p> <p>Consider the experience of the agency in handling a similar project (e.g. if the project will involve relocation of tenants, what experience does the agency have with relocation).</p>	<p>RFI</p>	<p>Up to <b>10</b> points</p>

**4. AGENCY CAPACITY (20 pts.)**

Name	Description	Sources	Score
<b>4.A. Budget</b>	<p>Award points based on the bullet points below:</p> <ul style="list-style-type: none"> <li>• Project has submitted a budget that is clear, complete, and easy to read.</li> <li>• The budget shows that the project will have enough resources to provide high-quality, reliable services to the target population.</li> <li>• The budget shows that the project will leverage significant outside resources (funding, staff, building space, volunteers, etc.) rather than rely entirely on CoC funds.</li> <li>• The budget shows that the project is taking appropriate measures to contain costs.</li> </ul>	<p>Budget RFI</p>	<p>Up to <b>5</b> points</p>
<b>4.B. Agency Capacity</b>	<p>Award points if agency: Has successfully handled at least one other federal grant or other major grant of this size and complexity, either in or out of the CoC (or can otherwise demonstrate that it can successfully manage complex reporting requirements).</p> <ul style="list-style-type: none"> <li>• Has sufficient fiscal capacity to manage the grant, including: <ul style="list-style-type: none"> <li>○ internal financial controls</li> <li>○ grant match tracking</li> <li>○ well-maintained records</li> <li>○ oversight by a board of directors</li> <li>○ a strategy for documenting eligible costs</li> <li>○ a strategy for ensuring adequate grant drawdowns</li> </ul> </li> <li>• Is large enough to handle the expected client case load;</li> <li>• Is familiar with innovative or evidence-based practices;</li> <li>• Includes at least one person with formal training and/or education in a relevant social services field</li> </ul>	<p>e-LOCCs E-Snaps</p>	<p>Up to <b>10</b> points</p>

<p><b>4.C. Audit and Monitoring Findings</b></p>	<p>The <b>agency</b> must report <b>all irregularities</b> resolved or unresolved (e.g., a concern or finding from HUD, a recommendation or finding from SSF (sub-recipients only), a significant deficiency or material weakness from a financial audit, or any type of finding from another funding entity ex. City or County) revealed by any audits or monitoring for <b>similar projects</b>.</p> <p><b>Agencies</b> that have irregularities <b>for similar projects</b> must provide (1) relevant documentation identifying those irregularities (e.g., highlighted sections of a financial report), and (2) the project's plan to rectify program irregularities. If irregularities have been rectified, <b>agencies</b> should include any available confirmation letters from relevant oversight entities (e.g. SSF, HUD, Financial entity, Local Jurisdiction);</p> <p>Award <b>full points (5 points)</b> for the project if:</p> <ul style="list-style-type: none"> <li>• If the agency can show no irregularities from similar projects; or</li> <li>• If no irregularities have been revealed by any audits or monitoring for similar projects.</li> </ul> <p>Award <b>up to 5 points</b> for the project if:</p> <ul style="list-style-type: none"> <li>• If the <b>agency</b> adequately submits relevant documentation identifying any irregularities and provides an adequate explanation to show how any irregularities have been or will be addressed. An adequate explanation includes (1) a brief explanation of the steps the agency will take to address the irregularities, (2) the timeline these steps will be completed on, and (3) how the agency will avoid similar findings in the future.</li> <li>• <b>If the agency is currently disputing findings from an audit or monitoring for a similar project and submits (1) a brief explanation of the irregularities, and (2)</b></li> </ul>	<p>All HUD, SSF, financial audits, or audits/ monitoring from other funding entities from the last 2 years.</p> <p>RFI</p>	<p>Up to 5 points</p>
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SACRAMENTO CONTINUUM OF CARE

	<p><b>the most updated timeline available for disputing the irregularities.</b></p> <p>Award <b>up to 3 points</b> if irregularities were found for <b>similar projects</b> and the <b>agency</b> provided documentation, but the <b>agency</b> does not provide an adequate explanation.</p> <p>Award <b>no points</b> if the <b>agency</b> does not submit any documentation (e.g., confirmation letters) from oversight entities to support this criteria.</p>		
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**5A. PRIORITIZATION FOR NEW PROJECTS EXCEPT DV BONUS (25 pts.)**

***If this application is for a DV Bonus-funded new project, please skip this section and move to the next.***

Name	Description	Sources	Score
<b>5.A.1. Community Priority</b>	<p>Award points if the project addresses the priority need identified by the Advisory Committee in 2019: Permanent Supportive Housing, with targeted services for either youth or seniors. <u>OR</u></p> <p><b>Award points if the project addresses the priority need identified by the CoC Board in 2021: Permanent Supportive Housing, with targeted services for those experiencing health conditions identified by the CDC as making someone vulnerable to COVID-19.</b></p> <p>Please note that HUD may require that Permanent Supportive Housing be dedicated to persons experiencing Chronic Homelessness.</p>	<p>E-snaps</p> <p>RFI</p>	<p>Up to <b>15</b> points</p>
<b>5.A.2. Severity of Needs &amp; Special Considerations</b>	<p>Award points to projects that will serve population(s) with severe needs and vulnerabilities (e.g. chronically homeless, history of domestic violence), and will also fill an important gap in housing and services for persons experiencing homelessness in the Sacramento region (e.g., serving a</p>	<p>RFI</p> <p>APR</p>	<p>Up to <b>10</b> points</p>

SACRAMENTO CONTINUUM OF CARE

	<p>unique population, leveraging certain funding, maintaining site based housing).</p> <p>Applicants should specifically consider the needs and vulnerabilities of youth or seniors or <b>for those experiencing health conditions identified by the CDC as making someone vulnerable to COVID-19.</b></p>		
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**5B. PRIORITIZATION FOR DV BONUS HOUSING (25 pts.)**

***Use this section instead of the previous page if the project is applying for DV Bonus funding. For all scoring purposes, “domestic violence” also includes dating violence, sexual assault, stalking, and/or trafficking.***

Name	Description	Source	Score
<b>5.B.1. How Project will Address Need</b>	<p>Award points for each of the following items:</p> <ul style="list-style-type: none"> <li>• Project provides data describing the CoC’s population of domestic violence survivors</li> <li>• Project explains how it proposes to meet the unmet needs of domestic violence survivors, especially with survivors who come from unsheltered situations.</li> <li>• The project will have housing that is specifically designed to accommodate the needs of survivors.</li> <li>• The project’s staff has skills that are specifically needed to identify and locate survivors, or to persuade survivors to accept and enter housing.</li> <li>• The project’s staff utilize trauma-informed and client-centered approaches.</li> </ul>	RFI	Up to 5 points
<b>5.B.2. Previous Performance</b>	<p>Award points if the agency has experience serving, or demonstrates a plan to serve, victims who are fleeing, or attempting to flee, domestic violence, which includes dating violence, sexual assault, stalking, and/or human trafficking, and that experience, or plan, specifically shows that they can serve victims who come from unsheltered situations.</p>	RFI	Up to 10 points
<b>5.B.3. Ability to Meet</b>	<p>Award points for each of the following items:</p>	RFI	Up to 10 points



SACRAMENTO CONTINUUM OF CARE

<b>Safety Outcomes</b>	<ul style="list-style-type: none"> <li>• The project articulates a specific plan for ensuring that its residents will be safe from further domestic violence.</li> <li>• The project sets quantitative safety targets that are appropriate and realistic.</li> <li>• The project explains why it is likely to be able to achieve the targeted safety outcomes.</li> </ul>		
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**6. COMMUNITY (10 pts.)**

Name	Description	Sources	Score
<b>6.A. Participation in CoC Activities</b>	<p>Award points for the agency’s attendance, participation, and leadership at CoC events, meetings, committees, forums, and projects, with a focus on activities that took place since the last NOFA. Typically, full points should be awarded if the agency meaningfully participated in at least 4 voluntary events over the course of the year, or if the agency led at least 1 successful event, training, or initiative over the course of the year.</p>	RFI	Up to 5 points
<b>6.B. Local Competition Deadlines</b>	<p>Award full points if the project met all local competition deadlines, including deadlines for turning in supporting documents and attachments.</p> <ul style="list-style-type: none"> <li>• Award 3 points if any portion of the local application was turned in <u>up to</u> 24 hours late.</li> <li>• Award no points if any mandatory portion of the local application was <u>more than</u> 24 hours late.</li> <li>• If any mandatory portion of the local application was more than 72 hours late, the project may be disqualified at the discretion of the Panel.</li> </ul>	Homebase analysis	Up to 5 points



**SACRAMENTO  
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

## Emergency Housing Vouchers (EHVs)

# Emergency Housing Vouchers

Sacramento Continuum of Care



# Overview

- Targeted subpopulations
- Prioritization factors
- Referral benchmarks



# Targeted Subpopulations

Eligible Category	Prioritized Subpopulations
1 - Experiencing Homelessness	<b>Chronically homeless, Literally homeless</b>
2 - At-risk of Experiencing Homelessness	<b>Seniors (62+)</b>
3 - Fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking	<b>Survivor System</b>
4 - Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability	<b>Move-on eligible residents in current PSH programs (not limited to CoC-only); Recently homeless eligible residents in RRH programs</b>



# Eligibility Requirements

In addition to meeting specific eligibility requirements applicable to each category, a household is considered ***ineligible***, if:

- Any member of the household is subject to a lifetime registration requirement on a state sex offender registration program
- Any member of the household has ever been convicted of manufacturing methamphetamines on the premises of federally assisted housing
- There are no members of the household who are U.S. citizens or noncitizens with eligible immigration status



# EHV Assessment

Each factor is worth one point. A household would be prioritized based on the highest score:

- No or a very low source of income
- Previously experienced homelessness (HMIS)
- Long-term disability as defined by the HEARTH Act that impedes their ability to work
- History of eviction
- Other housing barriers, such as a criminal background (excluding lifetime 290s)
- Is able to meet most basic needs independently and does not require long-term supportive services OR is receiving sufficient CBO services to meet their needs

Other factors to consider:

- Recently homeless: rent burden if household were to remain in their unit when assistance ends



# Subpopulation: Chronically Homeless

- Reasoning: Targets existing CoC and CES programs, who serve the most vulnerable
- Prioritization factors: Connected to ongoing supportive services, COVID-19 prioritization factors
- Referral sources: Behavioral Health Programs, Health Homes, FSRP, and other programs serving this population
- Estimated number of **weekly** referrals: 25+ (depends on eligible supportive services)





# Subpopulation: Literally Homeless

- Reasoning: Targets existing CoC and CES programs
- Prioritization factors: *EHV assessment questions*
- Referral sources: Varies
- Estimated number of **weekly** referrals: 30



# Subpopulation: At-Risk Seniors (62+ years old)

- Reasoning: (1) Seniors are prioritized within the CES temporary COVID-19 prioritization schema. (2) There is a lack of sufficient dedicated housing services for seniors and seniors are ineligible for mainstream vouchers.
- Prioritization factors- *EHV assessment questions*
- Referral sources- *Varies*
- Estimated number of **weekly** referrals: 5



# Subpopulation: Survivors

- Reasoning: (1) Victim service providers have not been well-connected to the homeless response system, despite the intersectionality between intimate partner violence and homelessness. (2) EHV notice requires pathway(s) for all survivors.
- Prioritization factors: Severity of needs questions, *EHV assessment questions*
- Referral sources: My Sister's House, Opening Doors, WEAVE, CASH, IRC, St. John's Women's Shelter, and possibly others.
- Estimated number of **weekly** referrals: 25



# Subpopulation: PSH Move-on Ready

- Reasoning: Creates more flow through coordinated entry PSH units for most vulnerable populations
- Prioritization factors: Do you still need supportive services?
  - Trauma Informed / Motivational Interviewing questions – Are you ready?
- Referral sources: All permanent supportive housing programs
- Estimated number of **weekly** referrals: 15



# Subpopulation: RRH Bridge to EHV

- Reasoning: Prevents returns to homelessness
- Prioritization factors: *EHV assessment questions*
- Referral sources: All RRH programs (?)
- Estimated number of **weekly** referrals: ???



# EHV Assessment

Each factor is worth one point. A household would be prioritized based on the highest score:

- No or a very low source of income
- Previously experienced homelessness (HMIS)
- Long-term disability as defined by the HEARTH Act that impedes their ability to work
- History of eviction
- Other housing barriers, such as a criminal background (excluding lifetime 290s)
- Is able to meet most basic needs independently and does not require long-term supportive services OR is receiving sufficient CBO services to meet their needs

Other factors to consider:

- Recently homeless: rent burden if household were to remain in their unit when assistance ends



# Prioritization and Referral

- Within each of the six subpopulations, clients will be prioritized based on the highest assessment score (as needed)
- Clients with the same score will be ranked by length of time homeless, and then first come first served (as needed)
- Referrals will take place through HMIS (anonymous profiles will be used for Survivor System referrals)



# Weekly Benchmarks – 100 Referrals / week

**A minimum of 100 households MUST be referred to SHRA on a weekly basis.**

*We must balance weekly referral requirements with our target subpopulation goals to achieve equitable access. If there are not enough eligible clients within a subpopulation to complete the target number of referrals per week, eligible households within the other subpopulations will be referred. The CES team will closely monitor the number of referrals coming from each subpopulation and open an additional 25 referral slots for a specific subpopulation as necessary to meet minimum subpopulation goals and 100 referrals per week.*





# Subpopulation Benchmark Goals – Total Referrals

Subpopulation	Number of Total Referrals
Chronically Homeless (w/ services)	10% minimum (no cap)
PSH Move On	10% minimum (no cap)
Literally Homeless	10% minimum
Survivors	10% minimum
At-Risk Seniors	5% minimum
RRH Bridge	5% minimum
<b>Total</b>	<b>494 vouchers</b>



**Memorandum of Understanding  
Emergency Housing Vouchers**

*This Emergency Housing Voucher (EHV) Memorandum of Understanding (MOU) has been created and entered into on June 30, 2021 with an effective date June 30, 2021 through June 30 2022 by and between the following parties:*

The Housing Authority of the County of Sacramento (also known as the Public Housing Agency ‘PHA’)  
801 12th Street  
Sacramento, CA 95814

Sacramento Steps Forward (SSF) on behalf of Sacramento County Homeless Continuum of Care (CoC)  
2150 River Park Drive, Suite 385 Sacramento, CA 95833

I. Introduction and Goals (the following elements, listed in a. – c., are HUD required elements of the MOU):

- a. The PHA and CoC’s commitment to administering the EHV’s in accordance with all program requirements.
- b. The PHA’s goals and standards of success in administering the program.
- c. Identification of staff position at the PHA and CoC who will serve as the lead EHV liaisons.

II. Define the populations eligible for EHV assistance to be referred by CoC.

- a. Individuals and families who are homeless

The meaning of “homeless” is as such term is defined in section 103(a) of the McKinney- Vento Homeless Assistance Act (42 U.S.C. 11302(a)), which is codified in HUD’s Continuum of Care Program regulations at 24 CFR 578.3 and reads as follows:

*Homeless* means:

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

(i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;



(ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, State, or local government programs for low-income individuals); or

(iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

(2) An individual or family who will imminently lose their primary nighttime residence, provided that:

(i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;

(ii) No subsequent residence has been identified; and

(iii) The individual or family lacks the resources or support networks, *e.g.*, family, friends, faith-based or other social networks, needed to obtain other permanent housing.

(3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);

(i) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;

(ii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and

(iii) Can be expected to continue in such status for an extended period of time because of chronic disabilities; chronic physical health or mental health conditions; substance addiction; histories of domestic

violence or childhood abuse (including neglect); the presence of a child or youth with a disability; or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment.

b. Individuals or families who are at-risk of homelessness

The meaning of “at-risk of homelessness” is as such term is defined in section 401(1) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(1)), which is codified in HUD’s Continuum of Care Program regulations at 24 CFR 578.3 and reads as follows:

*At risk of homelessness.* (1) An individual or family who:

- (i) Has an annual income below 30 percent of median family income for the area, as determined by HUD;
- (ii) Does not have sufficient resources or support networks, *e.g.*, family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the “Homeless” definition above; and
- (iii) Meets one of the following conditions:
  - (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
  - (B) Is living in the home of another because of economic hardship;  
  
Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days of the date of application for assistance;
  - (C) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by federal, State, or local government programs for low-income individuals;
  - (D) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons, or lives in



- a larger housing unit in which there reside more than 1.5 people per room, as defined by the U.S. Census Bureau;
- (E) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or
- (F) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan.

(2) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); or

(3) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.

- c. Individuals or families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking

This category is composed of any individual or family who is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking.

This includes cases where a HUD-assisted tenant reasonably believes that there is a threat of imminent harm from further violence if they remain within the same dwelling unit, or in the case of sexual assault, the HUD-assisted tenant reasonably believes there is a threat of imminent harm from further violence if they remain within the same dwelling unit that they are currently occupying, or the sexual assault occurred on the premise during the 90- day period preceding the date of the request for transfer. **Domestic violence** includes felony or misdemeanor crimes of violence committed by:

- a. a current or former spouse or intimate partner of the victim (the term “spouse or intimate partner of the victim” includes a person who is or has been in a social relationship of a romantic or intimate nature with the victim, as determined by the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship),

- b. a person with whom the victim shares a child in common,
- c. a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
- d. a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or
- e. any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

**Dating violence** means violence committed by a person:

- a. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- b. Where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - 1. The length of the relationship;
  - 2. The type of relationship; and
  - 3. The frequency of interaction between the persons involved in the relationship.

**Sexual assault** means any nonconsensual sexual act proscribed by Federal, Tribal, or State law, including when the victim lacks capacity to consent.

**Stalking** means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- (1) Fear for the person's individual safety or the safety of others; or
- (2) Suffer substantial emotional distress.

**Human trafficking** includes both sex and labor trafficking, as outlined in the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7102). These are defined as:

*Sex trafficking* means the recruitment, harboring, transportation, provision, obtaining, patronizing, or soliciting of a person for the purpose of a commercial sex act, in which the commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age; (and)

*Labor trafficking* means the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage,

debt bondage, or slavery.

d. Individuals or families who are recently homeless

This category is composed of individuals and families determined by the CoC or its designee to meet the following definition.

***Recently homeless*** is defined as individuals and families who have previously been classified by a member agency of the CoC as homeless but are not currently homeless as a result of homeless assistance (financial assistance or services), temporary rental assistance or some type of other assistance, and where the CoC or its designee determines that the loss of such assistance would result in a return to homelessness or the family having a high risk of housing instability. Examples of households that may be defined as recently homeless by the CoC include, but are not limited to, participants in rapid rehousing, and permanent supportive housing.

Individuals and families classified as recently homeless must be referred by the CoC or its designee.

### III. PHA Roles and Responsibilities

1. Coordinate and consult with the CoC in developing the services and assistance to be offered under the EHV program.
2. Accept direct referrals for eligible individuals and families through the CoC Coordinated Entry System.
3. Commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance processes are completed in a timely manner.
4. Commit a sufficient number of staff and resources to ensure that inspections of units are completed in a timely manner.
5. Provide Housing Search Assistance to EHV participants
  - (a) help individual families identify potentially available units during their housing search, including physically accessible units with features for family members with disabilities, as well as units in low-poverty neighborhoods,
  - (b) arrange transportation assistance and directions to potential units,
  - (c) conduct owner outreach,
  - (d) assist with the completion of rental applications and PHA forms, and
  - (e) help expedite the EHV leasing process for the family.



(f) PHA may choose to assist the family with some or all of these expenses

- (i) Application Fees
- (ii) Holding Fees/Deposits
- (iii) Security Deposit Assistance
- (iv) Utility Deposit Assistance/Utility Arrears
- (v) Essential Household Items (e.g., tableware, bedding, etc.)

6. Designate a staff to serve as the lead EHV liaison. At a minimum, the PHA will enter the following HMIS data in a timely manner to the EHV SSO project: enrollment or denial status, voucher issuance, voucher expiration and lease up.
7. Comply with the provisions of this MOU.

#### IV. CoC Roles and Responsibilities

1. Designate and maintain a lead EHV liaison to communicate with the PHA.
2. Locate and refer eligible individuals and families to PHA using the community's coordinated entry system.
3. Provide documentation of homelessness to eligible referred families.
4. Refer no less than 100 qualifying homeless households (individuals/families) by July 9th and at least 100 qualifying homeless households (individuals/families) every week thereafter to the PHA until 494 vouchers are issued to eligible households. If the CoC is not able to meet 100 referrals by July 9, 2021 and weekly going forward, the PHA and CoC will meet immediately to discuss solutions. If the CoC and PHA are not able to resolve the referral process by the following week, they will collectively seek HUD guidance and assistance and the PHA may consider alternative referral processes.
5. Ensure that referred households represent all four eligible categories of eligible households as defined in PIH Notice 2021-15.
6. Once 494 vouchers are issued, SSF will continue to refer qualifying households until 494 households have leased a unit, and then referrals will continue to be sufficient to address attrition.
7. Support service providers and eligible individuals and households in completing and applying for supportive documentation to accompany the admissions application to the PHA (i.e. self-certifications, birth certificate, social security card, etc.).
8. Make available existing client HIMS assessments and client profiles to assess all households referred for EHV for mainstream benefits and supportive services available to support eligible individuals and families through their transition.





9. Identify service providers who are linked to the household to provide the appropriate supportive services to EHV families. (While EHV participants are not required to participate in services, the CoC should ensure that services are available and accessible.)
10. Comply with the provisions of this MOU.

#### V. Third Party Entity Roles Responsibilities

If sufficient number of eligible families are not referred to the PHA on a weekly basis, the PHA will take direct referrals from a third party outside the CoC coordinated entry system in order to meet HUD's deadlines as outlined in Public and Indian Health (PIH) Notice 2021-15. This includes entering into partnerships with victim service providers and/or other homeless service providers or governmental agencies working directly with homeless households.

#### Roles and Responsibilities of Third Party

1. Designate and maintain a lead EHV liaison to communicate with the PHA.
2. Refer eligible individuals and families to the PHA.
3. Support eligible individuals and households in completing and applying for supportive documentation to accompany admissions application to the PHA (i.e. self-certifications, birth certificate, social security card, etc.).
4. Assess and connect all households referred for EHV for mainstream benefits and appropriate supportive services available to support eligible individuals and families through their transition.
5. Provide supportive services when appropriate to EHV families

#### VI. Program Evaluation

The PHA, and CoC or designated CoC recipient agree to cooperate with HUD, provide requested data to HUD or HUD-approved contractor delegated the responsibility of program evaluation protocols established by HUD or HUD-approved contractor, including possible random assignment procedures.

#### VII. Nonbinding Agreement.

This MOU creates no right, benefit, or trust responsibility, substantive or procedural, enforceable by law or equity. The parties shall manage their respective resources and activities

in a separate, coordinated and mutually beneficial manner to meet the purpose(s) of this MOU. Nothing in this MOU authorizes any of the parties to obligate or transfer anything of value. Specific, prospective projects or activities that involve the transfer of funds, services, property, and/or anything of value to a party requires the execution of separate agreements and are contingent upon numerous factors, including, as applicable, but not limited to: the PHA's availability of appropriated funds and other resources; the PHA's administrative and legal requirements (including agency authorization by statute); etc. This MOU neither provides, nor meets these criteria. If the parties elect to enter into an obligation agreement that involves the transfer of funds, services, property, and/or anything of value to a party, then the applicable criteria must be met. Additionally, under a prospective agreement, each party operates under its own laws, regulations, and/or policies, and any obligation of the PHA is subject to the availability of appropriated funds and other resources. The negotiation, execution, and administration of these prospective agreements must comply with all applicable law. Nothing in this MOU is intended to alter, limit, or expand the PHA's statutory and regulatory authority.

Signed by

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Executive Director, County Housing Authority

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Date

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CoC Executive Director

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Date

Sacramento Steps Forward Acknowledgements:

I have read the Protecting Personally Identifying Information policy, exhibit A and have signed and acknowledge all of the terms of this policy.





**SACRAMENTO  
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

## COVID-19 PSH Prioritization Extension



## Temporary Coordinated Entry Covid-19 Prioritization Schema

### Single Adults

**PSH process: Chronically homeless clients (per HUD or Sacramento local definition) with all required documentation are eligible for PSH openings, prioritized as follows:**

People who score 10+ on the VI-SPDAT will be further prioritized as follows:

1. People who are at higher risk of developing severe covid-19 symptoms.
  - a. Those 65+; and/or\*
  - b. People of all ages with underlying medical conditions including
    - i. Chronic lung disease/moderate to severe asthma;
    - ii. Serious heart conditions;
    - iii. Those who are immunocompromised (including cancer treatment, smoking, bone marrow or organ transplant, immune deficiencies, poorly controlled HIV or AIDS, prolonged use of corticosteroids and other immune-weakening medications);
    - iv. Severe obesity (BMI 40 or higher);
    - v. Diabetes;
    - vi. Chronic kidney disease undergoing dialysis; and
    - vii. Liver disease.
2. Length of time homeless
3. Each group above will be further prioritized by VI-SPDAT score (highest to lowest)

*\*Clients who are both 65 or older and have underlying medical conditions will be prioritized first.*

*Case Conferencing should be used whenever possible to affirm that PSH is a feasible housing setting for the person.*

**RRH process: Not required to be chronically homeless**

People with VI-SPDAT scores of 5-9 further prioritized as follow:

1. People who are at higher risk of developing severe covid-19 symptoms.
  - a. Those 65+; and/or\*
  - b. People of all ages with underlying medical conditions including
    - i. Chronic lung disease/moderate to severe asthma;
    - ii. Serious heart conditions;
    - iii. Those who are immunocompromised (including cancer treatment, smoking, bone marrow or organ transplant, immune deficiencies, poorly controlled HIV or AIDS, prolonged use of corticosteroids and other immune-weakening medications);
    - iv. Severe obesity (BMI 40 or higher);
    - v. Diabetes;
    - vi. Chronic kidney disease undergoing dialysis; and
    - vii. Liver disease.
2. VI-SPDAT score (highest to lowest)

*\*Clients who are both 65 or older and have underlying medical conditions will be prioritized first.*

*Case Conferencing should be used whenever possible to affirm that RRH is a feasible housing setting for the person.*

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## Families

**PSH process: At least one member of the family is Chronically homeless (per HUD or Sacramento local definition) with all required documentation are eligible for PSH openings, prioritized as follows:**

Families who score 12+ on the F-VI-SPDAT will be further prioritized as follows:

1. At least one person within the family who is at higher risk of developing severe covid-19 symptoms. COVID 19 Response Shelter Survey forms may be recorded in HMIS even if the family does not want to be considered for placement in a Project Roomkey site.
  - a. Those 65+; and/or\*

- b. People of all ages with underlying medical conditions including
  - i. Chronic lung disease/moderate to severe asthma;
  - ii. Serious heart conditions;
  - iii. Those who are immunocompromised (including cancer treatment, smoking, bone marrow or organ transplant, immune deficiencies, poorly controlled HIV or AIDS, prolonged use of corticosteroids and other immune-weakening medications);
  - iv. Severe obesity (BMI 40 or higher);
  - v. Diabetes;
  - vi. Chronic kidney disease undergoing dialysis; and
  - vii. Liver disease.
- 2. Length of time homeless
- 3. Each group above will be further prioritized by F-VI-SPDAT score (highest to lowest)

*\*Clients who are both 65 or older and have underlying medical conditions will be prioritized first.*

*Case Conferencing should be used whenever possible to affirm that PSH is a feasible housing setting for the family.*

**RRH process: Not required to be Chronically Homeless**

Families with F-VI-SPDAT scores of 6-11 further prioritized as follow:

- 1. At least one person within the family who is at higher risk of developing severe covid-19 symptoms..
  - a. Those 65+; and/or\*
  - b. People of all ages with underlying medical conditions including
    - i. Chronic lung disease/moderate to severe asthma;
    - ii. Serious heart conditions;
    - iii. Those who are immunocompromised (including cancer treatment, smoking, bone marrow or organ transplant, immune deficiencies, poorly controlled HIV or AIDS, prolonged use of corticosteroids and other immune-weakening medications);
    - iv. Severe obesity (BMI 40 or higher);

- v. Diabetes;
- vi. Chronic kidney disease undergoing dialysis; and
- vii. Liver disease.

2. F-VI-SPDAT score (highest to lowest)

*\*Clients who are both 65 or older and have underlying medical conditions will be prioritized first.*

*Case Conferencing should be used whenever possible to affirm that RRH is a feasible housing setting for the family.*

TAY

**PSH, RRH and TH/RRH processes: Unchanged from normal prioritization process.**

*At this time Single/Family Transitional Housing and Diversion/Prevention resources are not prioritized within the CoC. Case Conferencing should be used whenever possible to determine eligibility for and feasibility of those available resources. We are in the process of looking at additional assessment tools which might allow for a later prioritization for these resources.*

**This temporary Covid-19 prioritization would remain in effect until the end of 2020. On January 1, 2021, the prioritization schema would revert to the current process unless additional action is taken to extend the temporary prioritization or adopt a new prioritization schema. There are tentative plans to return to the committee during the December meeting to propose additional action.**

Side-by-side Comparison of Normal Prioritization vs. Temporary Covid-19 Prioritization

<b>Normal PSH Prioritization - Single / Families*</b>	<b>Covid-19 PSH Prioritization - Single / Families*</b>
Eligibility: Must be Chronically Homeless	Eligibility: Must be Chronically Homeless

Eligibility: VI-SPDAT Score of 10+ / F-VI-SPDAT Score of 12+	Eligibility: VI-SPDAT Score of 10+ / F-VI-SPDAT Score of 12+
1. Local Priority for VI-SPDAT scores 14+	1. Covid-19 Vulnerability (65+ or health conditions - see list)
2. Length of time homeless	2. Length of time homeless
	3. VI-SPDAT score (high to low)
<u>Does not</u> utilize Case Conferencing to affirm PSH appropriateness	Utilizes Case Conferencing to affirm PSH appropriateness

<b>Normal RRH Prioritization - Single / Families*</b>	<b>Covid-19 RRH Prioritization - Single / Families*</b>
Eligibility: VI-SPDAT Score of 5-9 / F-VI-SPDAT Score of 6-11	Eligibility: VI-SPDAT Score of 5-9** / F-VI-SPDAT Score of 6-11
1. VI-SPDAT score (high to low)	1. Covid-19 Vulnerability (see health conditions)
	2. VI-SPDAT score (high to low)
<u>Does not</u> utilize Case Conferencing to affirm RRH appropriateness	Utilizes Case Conferencing to affirm RRH appropriateness

*\*TAY Prioritization for PSH, RRH, and TH/RRH is unchanged from the normal prioritization.*