System Performance Committee (SPC)
2021 PIT Count Subcommittee Meeting Minutes
Thursday, April 15, 2021 ‖ 9:00 AM – 10:00 AM

[Recording of Zoom Meeting](#): Chat and materials discussed at the meeting (not provided before the meeting) are below the minutes.

Attendance:

Member	Area of Representation/Organization	Present
Aaron Cadore	Health/Behavioral Health County Adult Protective Services	No
Ana Maria Trujilo	Shelter/HousingDomestic Violence Opening Doors	No
April Marie Dawson (Co-Chair)	People with Disabilities	Yes
Bridget Alexander	Shelter/HousingYouth Waking the Village	No
Crystal Sanchez	Advocate Sacramento Homeless Union	Yes
Cynthia Hunt (Co-Chair)	Shelter/Housing Cottage Housing	Yes
Jeff Tardaguila (Co-Chair)	Advocate	Yes
Jesse Archer	Housing/ShelterYouth, LGBTQ LGBT Community Center	Yes
Joseph Smith	Advocacy, Loaves & Fishes	Yes
Julie Pederson	Law Enforcement Sheriff's Department	No
Loren Pimm	Shelter/Housing Next Move	No
Michelle Schumann	Behavioral Health County Behavioral Health Services	No
Peter Muse	Shelter/HousingVeterans Sacramento Veterans Resource Center	No
Stefan Heisler (SPC Chair)	Reinvestment Analyst, City of Rancho Cordova	Yes
Tara Turrentine	Education - Youth Sacramento County Office of Education	Yes

SSF Staff	SSF Title
Hamid Bashiri	Lead Data Analyst
Kathreen Daria	Volunteer & Training Coordinator
Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Scott Clark	Systems Performance Analyst
Tiffani Reimers	CE System Operations Coordinator

Guests:
John Holden, Arely Lopez, Bruce Kuban, Chris Evans, Chris Jones, James Landreth, Lee S., Mark Lytal, Michele Vela, Shaunda, T. McWilliams, and Tiffany Rayford.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome and Introductions	April Marie Dawson, Co-Chair	9:00 AM (5 minutes)	Information
Meeting started around 9:01 AM. Attendance: approximately 31 participants. April welcomed everyone, started introductions, and discussed the agenda.			
II. Approval of 3/18/21 Minutes	April Marie Dawson	9:05 AM (5 minutes)	Action
Motioned for approval: 1st - Tara Turrentine, 2nd - Jessie Archer Motion approved.			

III. 2022 Unsheltered PIT Count: ● Financial Feasibility ● Other Considerations	Michele Watts, SSF Chief Planning Officer	9:10 AM (30 minutes)	Information

Michele discussed the Unsheltered PIT Count in previous years, HUD requirements, planning funding/expense details (SSF staff, COVID-19 impacts, stipends, incentives, consultants), and the timeline.

Questions were asked during the meeting and within the chat, please see the recording link above.

IV. Unsheltered Survey Results Update	Michele Watts	9:40 AM (5 minutes)	Information & Discussion

Michelle provided details about the unsheltered survey logistics and that additional updates will be provided at the May PIT Count Subcommittee meeting. She noted the results from the survey **will not** provide an estimated unshetlered number like we would have as a result of a traditional unsheltered PIT count.

Questions were asked during the meeting and within the chat, please see the recording link above.

V. CoC Planning Updates	Michele Watts	9:45 AM (5 minutes)	Information

Michelle discussed the use of the Feb CoC Board meeting CoC input and current items/tools will be discussed in upcoming CoC Board meetings and at the 2021 CoC Annual meeting:
● April Board meeting topic is focused on the CES Evaluation
● May Board meeting topic is focused on the Systems Gaps analysis.
● Annual meeting details/date is to be determined and will be provided at a later date. At the Annual meeting we will discuss aspirations, goals, challenges, and next steps.

Questions were asked during the meeting and within the chat, please see the recording link above.

**VI. Meeting Adjourned 10:07 AM. Attendance: approximately 29 participants
Next PIT Count Subcommittee Meeting: Thursday, May 20th, 2021**

2022 Unsheltered PIT Feasibility
PIT Subcommittee Discussion Guide

April 15, 2021

Background: Like many CoCs, the Sacramento CoC sought a waiver/exemption from HUD on conducting a 2021 unsheltered PIT count. At the time that the CoC Board agreed to forgo the 2021 unsheltered PIT, the board also agreed to consider conducting a 2022 unsheltered PIT if feasible. The next HUD-mandated PIT is not required until 2023.

Key Question: What is the feasibility of conducting an unsheltered Point-in-Time (PIT) count in 2022?
- Financial feasibility
- SSF staff capacity
- Sacramento CoC and community capacity
- Possibility of continued impacts of COVID-19

Funding Details:
HUD CoC Planning Grant Amounts
- FY2018 NOFA $587,971- active
- FY2019 NOFA $609,817- upcoming
- FY2020 (no NOFA) $609,817- announced

Note: Unlike other HUD CoC grants, Planning Grants can operate concurrently or consecutively and can also be extended from a standard 12-month term to a term of up to 18 months.

Sacramento CoC Planning Grant Primary Uses
Consultants:
- CoC annual NOFA projects competition and year-round performance review (supporting the CoC Project Review Committee)
- Unsheltered PIT Counts
SSF Staff:
- CoC Board and Committees Team and stipends for CoC Board and Committee members with lived experience
- Data Analytics Team

Standard Unsheltered PIT Expenses
- Research and methodology- consultants and staff
- Volunteer recruitment and coordination- consultants and/or staff

- Thank you gift cards/ incentives for survey participants
Cost range is approximately $150,000 - $170,000

Timeline: To allow sufficient time for research and methodology planning and volunteer recruitment, the CoC should make a decision regarding conducting a 2022 unsheltered PIT by June 2021, July 2021 at the latest. The PIT Subcommittee will work with SSF staff to develop its recommendations to the CoC Board regarding a 2022 unsheltered PIT:

- April PIT Subcommittee: initial discussion
- May PIT Subcommittee: Follow-up on questions and input from the April meeting (and input submitted via email after the April meeting) & staff recommendations to the PIT Subcommittee
- May or June PIT Subcommittee: Subcommittee finalizes its recommendations to the CoC Board