



SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

2021 PIT Count Subcommittee Minutes

Thursday, February 18, 2021 || 9:30 AM – 10:30 AM

[Recording of Zoom Meeting](#): The chat is available in the recording.

Attendance:

Member	Area of Representation	Present
April Wick	People with Disabilities	Yes
Cynthia Hunt	Housing Services Cottage Housing	Yes
Jeffery Tardaguila	Advocate	Yes

SSF Staff	SSF Title
Hamid Bashiri	Lead Data Analyst
Lisa Bates	Chief Executive Officer
Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Scott Clark	Systems Performance Analyst
Tina Wilton	HMIS Manager

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome and Introductions	April Wick, Executive Director, Resources for Independent Living, Co-Chair	9:30 AM (5 minutes)	Information
April welcomed and started introductions around 9:30 AM. Attendance: around 43.			

II. Training and Fielding Update	Michele Watts, SSF Chief Planning Officer, & Jessica Newham, ISR Research Analyst	9:35 AM (45 minutes)	Information
<p>Michele discussed this year's unsheltered PIT process. Jessica and Justin Morris, from ISR, explained the training and fielding efforts. Michele mentioned Sacramento Self Help Housing's involvement in the training and fielding efforts and discussed the logistics. A request for a <i>FAQ webpage or doc</i> to share with the community to answer questions about this year's approach. Questions were asked, please see the chat/recording provided above.</p>			
III. Next Steps / Upcoming Meeting Schedule	Michele Watts	10:20 AM (10 minutes)	Information
<p>Michele mentioned the next steps after the training and fielding: matching the data, timeline, how useful this approach is compared to a regular count and how to present/share.</p> <p>Michele proposed to skip the next meeting (March 18th) and to meet on April 15th. Discussions were held and the March 18th meeting was requested to connect and meet. April mentioned the Annual Meeting and shared her email to further discuss. Please see the chat/recording provided above.</p> <p>Michele will follow up with: PIT FAQ doc (To Be Determined), The process PPT she previously shared with the community, annual meeting details - once available, and link for the dashboard.</p>			
IV. Meeting Adjourned at 10:30 AM Next PIT Count Subcommittee Meeting: Thursday, March 18th, 2021			