CoC Board Agenda
Wednesday, February 10, 2021 ‖ 8:10 AM – 9:40 AM

SACRAMENTO STEPS FORWARD
Ending Homelessness. Starting Fresh.

Zoom Meeting **Meeting ID:** 882 6581 4637 **Passcode**: 029998

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I. Welcome & Introductions: Sarah Bontrager, Chair			
II. Review and Approval of January 13th, 2021 Minutes: Emily Halcon, Secretary			
III. Chair's Report			
IV. CEO's Report: Lisa Bates			
V. Consent Agenda - Action Items A. CoC Board Slate Appointment			
VI. New Business			
A. Winter Respite Update	Presenters: Ya-yin Isle, SSF Chief Strategic Initiatives Officer & Lisa Bates, SSF CEO	8:20 AM (10 minutes)	Informational
B. CoC Board Annual Planning and Reflection Discussion	Presenters: CoC Executive Committee & Tamu Green, SSF Systems Programs Advisor	8:30 AM (65 minutes)	Informational - Discussion
VII. Announcements			
VIII. Meeting Adjourned			

Receive & File:
- CoC Board Slate Appointment Memo
- HMIS & Data Committee Recruitment Memo

To: Sacramento CoC Board

From: April Wick, Nominating/Governance Committee Chair

Date: February 10, 2021

Subject: Sacramento CoC Board Annual Membership Slate – ACTION

Background
The Governance Charter states the CoC Board will conduct a Public Call for Nominations for membership on the Sacramento CoC Board annually. The Call for Nominations for 2021 began in December 2020, for the appointment of new members and the renewal of terms for current members eligible for continuing service, with new terms commencing March 1 every year.

Timeline

2020/21 Call for Nominations Timeline

Activity	Date
Call for Nominations	Wednesday 12/8/20
Application Period	Monday 12/14/20 – Friday 1/15/21
Application Due Date	Friday 1/15/21
Governance Committee Application Review & Slate Development	Monday 1/18/21 – Wednesday 2/3/21
Slate Recommended for Approval	Wednesday 2/10/21

For 2021, the Call for Nominations opened at the December 8th CoC Board meeting. It was shared on the Sacramento Steps Forward (SSF) website and throughout the community via email. Declarations of Interest were accepted from December 14th to January 15th. Concurrently, current members with terms expiring February 28, 2021 that have not reached the three-term limit, were invited to continue to serve by submitting a renewal confirmation form. The Governance Committee, in its role as the annual

membership Nominating Committee, met January 20th to review applications and develop the proposed slate for approval. The proposed slate members' terms will commence on March 1, 2020 and are two years in duration.

Proposed Slate
In preparing the annual slate, the Nominating Committee had the option to appoint up to six new members without exceeding the 25-member cap specified in the Governance Charter: one vacancy carried over from the 2020 slate, two vacancies due to resignations in late 2020, one vacancy due to a member eligible for renewal resigning at the end of her current term on February 28th, and one vacancy due to a member reaching the three-term limit on February 28th.

A total of 36 new-member applications were received in response to the Call for Nominations, a record number of applications since the board was first convened. The Nominating Committee reviewed the applicants and selected six new members based on areas of expertise most needed on the CoC Board. Applicants not selected for membership will be encouraged to join committees and to participate in CoC Board meetings as guests/public attendees. The proposed slate below includes the six new members as well as 11 current CoC Board members with terms expiring at the end of February who confirmed their intent to renew. New members are listed in italics.

2021 CoC Board Slate: New and Renewing Members

Name	Area of Representation	Organization	New or Renewing
Amani Sawires-Rapaski	Substance Abuse	Volunteers of America	Renewing
Angela Upshaw	Veterans	BFHP- Roads Home	Renewing
April Wick	People with Disability & Older Adults	Resources for Independent Living	Renewing
Christie Gonzales	Mental Health Service Organization	Wellspace Health	Renewing

Christie Lynn	Law Enforcement	Sacramento County Sheriff's Department	New
Cindy Cavanaugh	County of Sacramento	County of Sacramento	Renewing
Erin Johansen	Mental Health	Hope Cooperative	Renewing
Fatemah Martinez	Shelter Provider	South Sacramento HART	New
Jameson Parker	Business Community & Street Outreach	Midtown Business Association	Renewing
Jim Hunt	County Health Services	County of Sacramento	New
Joe Smith	Coalition/ Network	Loaves & Fishes	New
Julie Davis-Jaffe	Employment Development	Sacramento Employment & Training Agency	Renewing
Julie Hirota	Shelter Provider	St. John's Program for Real Change	New
MaryLiz Paulson	Housing Authority	Sacramento Housing & Rededevelopment Agency	Renewing
Sarah Bontrager	Local Government	City of Elk Grove	Renewing
Stephanie Cotter	Local Government	City of Citrus Heights	Renewing
Tara Turrentine	Education	Sacramento County Office of Education	New

The approval of the proposed slate of new and renewing members will bring CoC Board membership to 25. The Nominating Committee directed staff to continue recruitment efforts for a member with lived experience of family homelessness; in the event that a candidate is identified, the

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committee will return to the board with a recommendation to increase the membership cap to 26 to accommodate an additional member.

Action Requested
Approve the proposed CoC Board slate of new and renewing members recommended by the Nominating the Nominating Committee.

TO: CoC Board Members

FROM: Jameson Parker & Erica Plumb, HMIS & Data Committee Co-
           Chairs
           Michele Watts, SSF Chief Planning Officer

DATE: February 10, 2021

SUBJECT: CoC HMIS & Data Committee- Formalizing Membership and
           Recruitment Announcement (Informational- Receive & File)

The 2019 CoC Governance Charter outlines a standard, formal membership structure for all committees. In order to comply with the charter, a formal recruitment process is being announced today to develop a slate for approval by the CoC Board in March 2021. The HMIS & Data Committee is the final standing committee to go through this process; with this action next month, all CoC Board committees will be in alignment with the Governance Charter.

Background
The CoC Board HMIS & Data Committee was formed in 2015 to address the HUD requirement that each CoC produce a Data Quality Plan and a Privacy & Security Plan. The committee drafts these plans in coordination with the HMIS Lead Agency (Sacramento Steps Forward). Every year, the plans are reviewed, revised as needed, and re-adopted by the CoC Board. The CoC Board appointed member Jameson Parker to co-chair the committee in 2020, in accordance with the Governance Charter. The committee co-chair is Erica Plumb. Historically, membership has been open to all interested parties, with no formal slate. Attendees are primarily representatives of agencies that use the HMIS for their homeless programs.

Committee Slate Recruitment & Appointment
The recruitment timeline to appoint formal membership to the HMIS & Data Committee is outlined below:

CoC HMIS & Data Committee Recruitment Timeline	
Recruitment Announcement at CoC Board	Wednesday, February 10, 2021
Recruitment Announcement, Application, and Member Roles & Responsibilities Posted to SSF Website	Friday, February 12, 2021
Application Period	Friday, February 12, 2021 – Friday, February 26, 2021
Application Due Date	Friday, February 26, 2021, 5 PM
Slate Developed	Monday, March 1, 2021 – Thursday, March 4, 2021
CoC Board Approval of Slate	Wednesday, March 10, 2021

Recruitment for the HMIS & Data Committee is being announced at the CoC Board, followed by an application period ending February 26, 2021. Staff will prepare a nominations packet that includes information about all applicants for review by the committee Co-Chairs the following week. The Co-Chairs will recommend a slate for Executive Committee review and a final slate will be approved by consensus and placed on the March CoC Board agenda for appointment.

CoC HMIS & Data Committee- Formalizing Membership and Recruitment Announcement 2