



SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

Racial Equity Subcommittee Minutes

Wednesday, January 27, 2021 || 11:00 AM – 12:00 PM

[Recording of Zoom Meeting](#)

Attendance:

Member	Area of Representation	Present
Angela Upshaw (Co-Chair)	Veterans	Yes
Anira Khlok	Sacramento, Health System	Yes
Ardy Akhzari (Co-Chair)	Sacramento	Yes
Brina Sylve	Greater Sacramento Area	Yes
Christina Heredia	Sacramento Steps Forward Referral Specialist	Yes
Fatemah Martinez	South Sacramento, Unsheltered / Non-Profit / Outreach	Yes
Henry Ortiz	Communities Impacted by Incarceration, Systemic Oppression, Community Violence	Yes
Patricia Jones	Sacramento	No
Stephanie D Thompson	Oak Park and Marina Vista	Yes

SSF Staff	SSF Title
Tamu Green	Systems Programs Advisor

Agenda Item	Presenter(s):	Time	Item Type
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I. Welcome & Introductions: Personal Interest in Joining the Subcommittee	Angela Upshaw, Roads Home Program Senior Program Manager, Co-Chair	11:00 AM (10 minutes)	Informational
Subcommittee members introduced themselves.			
II. Briefly Review Slidedeck	Tamu Green, SSF Systems Performance Advisor	11:10 AM (5 minutes)	Informational
Tamu shared the slidedeck from the first REQC meeting in January for a refresh on why we need the trainings and interviews.			
III. Protocols for Safety, Privacy, and Compensation	Tamu Green	11:15 AM (15 minutes)	Discussion
<p><u>Discussions consisted of:</u></p> <ul style="list-style-type: none"> ● For safety, 2 interviewers at a time if interviewing in person. In person with COVID safety measures is ideal when interviewing people currently experiencing homelessness, to establish better rapport. ● Compensation through VISA gift cards - still provided if interviewee decides to skip questions or decline further questioning ● Names of those interviewed to be changed to pseudonyms in reporting ● Interviewees to authorize audio recording and possibly visual recording as well. Recordings are for documentation purposes and will not be shared publicly without additional consent. ● Analysis and reporting will pull trends from the entire body of interviews, potentially highlighting specific stories as mini case studies (with permission and pseudonyms). ● Interviewees will have the opportunity to review the draft report to check for accuracy and make deletions or additions 			

IV. Outreach Strategy and Logistics	Tamu Green	11:30 AM (25 minutes)	Discussion
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Discussions consisted of:

Three broad categories of interviewees:

- Currently experiencing homelessness and not involved in the system of care
- Currently involved in the system of care
- Previously homeless, transitioned to permanently housed

Goal is to interview approximately 7-8 in each category, individually or in small groups. No longer than 90 minutes per session.

Demographics: All BIPOC, Vets, TAY, seniors, recently incarcerated

Interest Areas:

- Recently Incarcerated - Henry and Christina
- TAY - Brina, Ardy and Christina
- Vets and Seniors - Angela
- Transitioned - Stephanie and Christina
- Currently experiencing homelessness and not involved in the system of care - Anira

V. Next Steps: Question Formation and Script for Interviewers

Discussions consisted of:

- Ardy will take the lead by creating a Google doc that the subcommittee members can contribute to.
- Christina will make profiles for potential interviewees
- Tamu will coordinate with Scott on racial demographics to determine how many people of each race should be interviewed

VI. Meeting Adjourned

Next REQ Subcommittee Meeting: Wednesday, February 3, 2021