SACRAMENTO STEPS FORWARD

Ending Homelessness. Starting Fresh.

CoC Advisory Board Agenda
October 9, 2019 ‖ 8:10 AM – 9:40 AM
SETA, 925 Del Paso Blvd., Sacramento, CA 95815 – Sequoia Room

I.	**Welcome & Introductions:** Sarah Bontrager, Chair			
II.	**Review and Approval of September 11 & 17 Minutes:** Emily Halcon, Secretary			
III.	**Chair's Report**			
IV.	**CEO's Report:** Lisa Bates			
V.	**New Business**			
A. Item: CoC Board Response to Grand Jury Findings	- Presenter(s): Sarah Bontrager	8:20 AM (15 minutes)	Action	
B. Item: Sacramento Homeless Service Response Dashboard Input Process	- Presenter(s): Ya-yin Isle, SSF Chief Strategic Initiatives Officer	8:35 AM (15 minutes)	Action	
C. Item: CoC Board Committees **- Member Survey** **- System Performance Committee Formation**	- Presenter(s): Emily Halcon	8:50 AM (20 minutes)	Information	
VI. Announcements				
VII. Meeting Adjourned				

Receive & File Items
- Follow Ups Report
- Annual Business Cycle Calendar
- FY2019 CoC Project Priority List & NOFA Competition Summary

Upcoming Committee Meetings:
– 10/16 Governance Committee
– 10/22 Project Review Committee
– 10/24 Executive Committee Meeting
– 11/6 Homeless Youth Taskforce

Next Meeting: November 13, 2019
Please note that today's meeting is being recorded and a digital file will be available upon request.
kcasarino@sacstepsforawrd.org

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CoC Board Meeting

Wednesday, September 11, 2019 | 8:10 AM – 10:40 AM
925 Del Paso Boulevard, Suite 200, Sacramento, CA 95815 | Sequoia Room

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Orgranization	Yes
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw	Veterans	No
April Wick	People with Disabilities	Yes
Christie M. Gonzales	Mental Health Service Organization	No
Cindy Cavanaugh	County of Sacramento	Yes
Ct. Dan Monk	Law Enforcement – City	Yes
Emily Halcon	City of Sacramento	Yes
Erin Johansen	Mental Health	Yes
Jameson Parker	Business Community & Street Outreach	Yes
John Foley	Homeless Services Provider	Yes
John Kraintz	Lived Experience	Yes
Julie Davis-Jaffe	Employment Development	Yes
Lt. Julie Pederson	Law Enforcement – County	No
Lashanda McCauley	Lived Experience – Family	No
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Noel Kammermann	Local Homeless Coalition/Network	Yes
Peter Beilenson	Mental Health – County	No
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes
Stephanie Cotter	Ciyt of Citrus Heights	Yes

Staff	Title
Lisa Bates	SSF Chief Executive Officer
Kate Casarino	SSF CoC & Contracts Coordinator
Michele Watts	SSF Chief of Programs
Greg Schuelke	SSF CoC Program Manager
Rolf Davidson	SSF Chief of Operations
Ya-Yin Isle	SSF Chief Strategic Initiatives Officer
Joe Concannon	SSF Coordinated Entry Manager

I. Call to Order & Welcome: Sarah Bontrager, Chair		
Sarah Bontrager, Chair, called the meeting to order at 8:14 AM.		
II. Minutes	Presenter: Emily Halcon, Secretary	Information
Motion to approve July 10, 2019 meeting minutes as presented: 1st – MaryLiz Paulson, 2nd – Mike Jaske. MSC.		
III. Chairs Report	Presenter: Sarah Bontrager	Information
The SSF Board approved a federal procurement policy.		
IV. SSF CEO's Report	Presenter: Lisa Bates	Information
Lisa introduces new SSF staff: Rolf Davidson - Chief of Operations, Ya-Yin Isle – Chief of Strategic Initiatives, Joe Concannon – Coordinated Entry System Manager, Greg Schuelke – CoC Manager		
V. Item A: Project Priority List Approval	Presenter: Bridget Kurt-Dejong, Meadow Robinson - HomeBase	Action
Meadow Robinsons provides information of the local competition and Review & Rank process. The FY19 Project Priority Listing was shared. It was asked that in the future, Priority Listings include descriptive information per project: number of unit/beds, years of operation, population served, summary of important outcomes. Likewise, a short summary of each project should be shared on the website. Action: Move to approve the FY19 Project Priority Listing as recommended by the Performance Review Committee: Review & Rank Panel – 1st, Alexis Bernard; 2nd, Mike Jaske. Abstentions due to conflict of interest: Amani Sawires Rapaski, April Wick, Erin Johansen, John Foley, MaryLiz Paulson.		
Item B: Planning Grant Application	Presenter: Michele Watts, SSF Chief Programs Officer	Information
Michele presents a memo that describes past, current, and future use of funds. This was originally slated for an action item, however, the memo was shared late and the action will move to the next meeting (9/17).		
Item C: CoC-Level VAWA policy and Anti-Discrimination policy	Presenter: Michele Watts	Action
Michele presents the changes made to the VAWA and Anti-Discrimination policies. Action: Move to approve the CoC-level VAWA policy and Anti-Discrimination policy: 1st, Cindy Cavanaugh; 2nd, Erin Johansen. MSC.		
VI. Announcements	Presenter: Sarah Bontrager	Information
- The next Sacramento Veteran Leadership Team meeting is October 4. Contact Angela Upshaw for more information		

- Sacramento City will be sending out 2 RFPs to increase shelter
- SHRA providing a credit repair workshop
X. Adjourn
The meeting was adjourned at 9:50 AM.

CoC Board Meeting

Tuesday, September 17, 2019 | 1:00 PM – 2:30 PM
925 Del Paso Boulevard, Suite 200, Sacramento, CA 95815 | Sequoia Room

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Orgranization	Yes
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw	Veterans	Yes
April Wick	People with Disabilities	Yes
Christie M. Gonzales	Mental Health Service Organization	Yes
Cindy Cavanaugh	County of Sacramento	Yes
Ct. Dan Monk	Law Enforcement – City	Yes
Emily Halcon	City of Sacramento	Yes
Erin Johansen	Mental Health	Yes
Jameson Parker	Business Community & Street Outreach	Yes
John Foley	Homeless Services Provider	Yes
John Kraintz	Lived Experience	No
Julie Davis-Jaffe	Employment Development	No
Lt. Julie Pederson	Law Enforcement – County	No
Lashanda McCauley	Lived Experience – Family	No
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Noel Kammermann	Local Homeless Coalition/Network	Yes
Peter Beilenson	Mental Health – County	No
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes
Stephanie Cotter	Ciyt of Citrus Heights	No

Staff	Title
Lisa Bates	SSF Chief Executive Officer
Kate Casarino	SSF CoC & Contracts Coordinator
Michele Watts	SSF Chief of Programs
Greg Schuelke	SSF CoC Program Manager

I. Call to Order & Welcome: Sarah Bontrager, Chair		
Sarah Bontrager, Chair, called the meeting to order at 1:05 PM.		

II. A 2019 Governance Charter
  1. **Charter – Action**
  2. **CoC System Planning Committee Co-Chair Appointment - Action**
	Presenter: Cindy Cavanaugh & Mike Jaske, Governance Committee Chairs	Action

Motion to approve revised Sacramento CoC Governance Charter with the two following amendments:
  1. Move the budget review responsibility to the Executive Committee from the Governance Committee
  2. Seek technical assistance for review of the revised charter for feedback to the CoC Board in the near future
  1st – Noel Kammermann, 2nd – Erin Johansen. MSC.   **Motion** to appoint Noel Kammermann as chair/co-chair of the Systems Performance Committee.
  1st – John Foley, 2nd- Emily Halcon. MSC.		

II. B: CoC Application	Presenter: Meadow Robinson & Maddie Nation, HomeBase	Action
Motion to approve the CoC Application as presented. 1st – Erin Johansen, 2nd – Mike Jaske. MSC.		
II. C: CoC Planning Grant Application	Presenter: Michele Watts, SSF Chief Programs Officer	Action
CoC Board Action is not required to submit the CoC Planning grant. The Planning Grant is not subject for review of the CoC Board, but it is being presented per CoC Board request. **Motion** to submit an application for the CoC Program Planning Grant consistent with the scope of activities. 1st – John Foley, 2nd – Erin Johansen. MSC		
VI. Announcements	Presenter: Sarah Bontrager	Information
- No Announcements		
X. Adjourn		
The meeting was adjourned at 2:50 PM.		

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To: Sacramento CoC Board

From: Executive Committee

Date: October 8, 2019

Subject: Grand Jury Response from CoC Board- Action Item

Included in the Sacramento County Grand Jury 2018-2019 Report, published June 8, 2019, was an assessment of the regional response to homelessness in Sacramento County. The Grand Jury's assessment indicated that while there were many "leaders and workers" throughout the community who "demonstrated an impressive amount of both dedication and competence in assisting and supporting the County's homeless population," there is a need for an adoption of a formal organizational model.

Summary of Findings:
1) No formal organizational model that ensures most effective use of critical resources to address homelessness in Sacramento County
2) Community leaders, workers, and organizations have demonstrated an "impressive level of both dedication and competence in assisting and supporting the County's homeless population.
3) The County of Sacramento Homeless Plan to secure NPLH funds was developed by the County and adopted by the Board of Supervisors.

With three findings, the Grand Jury had one recommendation: Identify and adopt an organizational model responsive to community needs. The coordination of this process would be organized by five agencies who provide resources to homelessness: County of Sacramento, City of Sacramento, Sacramento Housing and Redevelopment Agenda, Continuum of Care Advisory Board, and Sacramento Steps Forward.

In addition to required responses from County of Sacramento, City of Sacramento, and Sacramento Housing and Redevelopment Agency, the Continuum of Care and Sacramento Steps Forward were invited to respond. Although the 90-day response timeframe has passed and, therefore, any voluntary responses submitted by the CoC or Sacramento Steps Forward may not accepted, officially responding is still warranted to reflect the positions of these entities.

The County of Sacramento and the City of Sacramento submitted their responses to the Grand Jury last month. On October 4, 2019, the Sacramento Steps Forward Board of Directors approved a response as well (attachment 1).

At the CoC Executive Committee meeting on September 24, 2019, members discussed the Grand Jury's findings regarding the current system and its recommendation to identify and adopt an organizational model responsive to community needs and agreed that the CoC Board should accept the invitation and respond as well. A draft letter for your consideration is attached (attachment 2).

Proposed Action: Approve the Executive Committee recommendation to approve CoC Board response to the Grand Jury articulated in the attached letter.

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September 26, 2019

Sacramento County Superior Court
David De Alba, Presiding Judge
720 Ninth Street, Department 47
Sacramento, CA 95814

**Re: Sacramento County Grand Jury Report: Addressing Homelessness in
Sacramento County: An Extraordinary Community Challenge**

Dear Judge De Alba:

Sacramento Steps Forward concurs with the recommendation to work toward an improved
organizational model that increases capacity and authority to meet the challenge of
homelessness in our community. As the grand jury indicates in its report, a unified approach
between the "community of organizations" identified is a critical strategy and one that
Sacramento Steps Forward remains committed to supporting.

Lisa Bates
Chief Operating Officer
Sacramento Steps Forward

Cc: Sacramento Steps Forward Board of Directors

SACRAMENTO CONTINUUM OF CARE

[DATE]

Honorable David De Alba, Presiding Judge
Sacramento County Superior Court
720 Ninth Street, Department 47
Sacramento, CA 95814

> Re: Continuum of Care Board Response to Sacramento County Jury Report
> 2018-19: Addressing Homelessness in Sacramento County

Dear Judge De Alba:

The Sacramento County Continuum of Care (CoC) Board appreciates the opportunity to respond to the Sacramento County Grand Jury 2018-19 report that focused on the regional response to homelessness. It is clear that the Grand Jury spent a great deal of time and care in attempting to understand the myriad organizations and funding sources that play a part in the region's response to homelessness. We are grateful for the Grand Jury's acknowledgement in Finding F2 that many people and organizations display both dedication and competence in assisting and supporting people experiencing homelessness. Certainly one of the many goals of the CoC Board is to continue to support such efforts, through facilitating federal and state funding, as well as serving as a conduit for sharing information and best practices among service providers. We also appreciate the Grand Jury's recognition in Finding F3 as to the value of the County of Sacramento's Homeless Plan in providing strategic direction in moving forward. The CoC Board collectively, and many of its members individually, spent a great deal of time developing the Plan and remain actively engaged in efforts to implement its strategies.

In regard to Finding F1, which states that "there is no formal organization model being used by the community of organizations that will ensure the most effective use of critical resources," the CoC Board generally agrees with the recommendation that a better organizational model is needed to respond to homelessness in a more unified manner. The entities to be included in discussions around such a model (County and City of Sacramento, CoC Board, Sacramento Steps Forward, and the Sacramento Housing and Redevelopment Agency) are all essential partners in creating a model that will make homelessness a rare, brief, and one-time experience. Although the format of that organization model will require exceptionally careful consideration so as not to add another layer of complexity to an already burdensomely complex system, the CoC Board recognizes its obligation to enhance regional cooperation and welcomes the opportunity to participate in discussions about organizational models that will streamline and maximize the region's homeless housing options and service delivery methods.

Sarah Bontrager, Chair
Sacramento Continuum of Care Board

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TO: CoC Board Members

FROM: Executive Committee

DATE: October 9, 2019

RE: Sacramento Homeless Service Response Dashboard Input Process

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Background
SSF staff have been working on developing an interactive, public facing Sacramento Homeless Service Response Dashboard for some time. The Dashboard is intended to be a new visualization tool that provides population and demographic information and trends on how individuals experiencing homelessness move through the homeless service system. The data presented on the Dashboard will be updated on a quarterly basis.

An ad hoc committee of the CoC Board was formed to help guide the design and building of the Dashboard. On August 14, 2019 SSF staff presented a draft version of the Dashboard to the CoC Board. Since that time, SSF staff have had focus group meetings, sent out a survey to gather additional feedback, and is working to make minor changes and fix glitches to ready the Dashboard.

As the Dashboard is being prepared for public launch, there is a need to establish a process and protocol for receiving input and how decisions will be made for changes and updates to the Dashboard, both quarterly and during the interim.
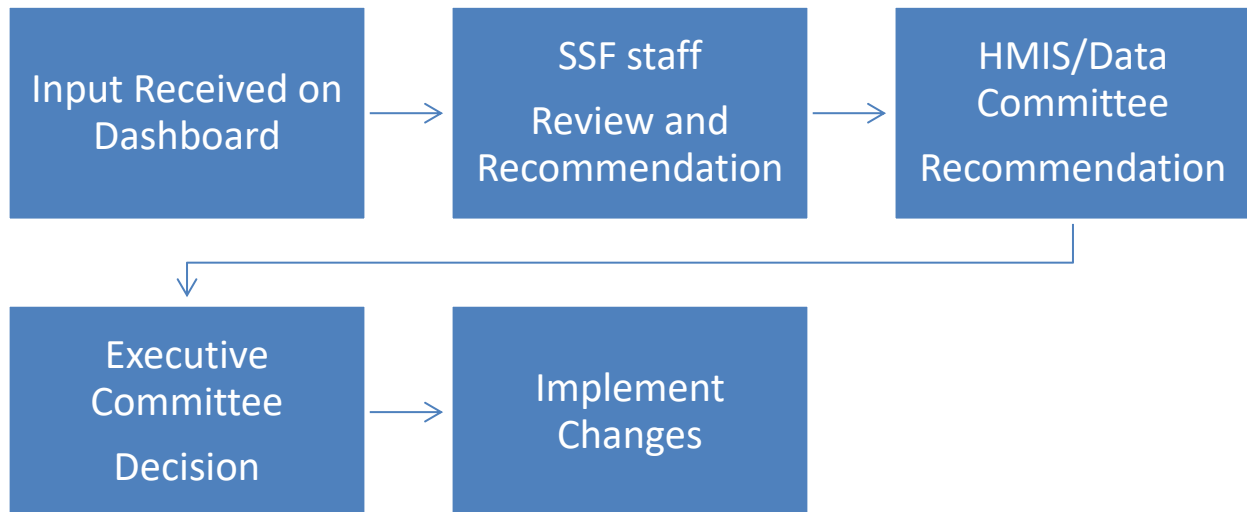
Context
Our recommended approach for the Dashboard input process once the Dashboard is publicly launched is as follows:

1. As input is received directly from stakeholders, or through an online email inbox on the Dashboard site, SSF staff will review and compile feedback.
    a. Minor adjustments that do not affect the data and overall presentation of the Dashboard will be made by SSF without additional external input or review.
    b. Other input and feedback received that require major changes or affect the data will be reviewed by SSF, and SSF will make recommendations for changes and updates to the HMIS/Data Committee for their input and feedback.

2. The HMIS/Data committee will review the recommended changes and make a recommendation to the Executive Committee.
3. The Executive Committee will provide final feedback on changes to be implemented.

Dashboard Input Process

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┌─────────────────────┐     ┌─────────────────────┐     ┌─────────────────────┐
│                     │     │     SSF staff       │     │     HMIS/Data       │
│  Input Received on  │ ──→ │    Review and       │ ──→ │     Committee       │
│     Dashboard       │     │   Recommendation    │     │   Recommendation    │
└─────────────────────┘     └─────────────────────┘     └─────────────────────┘
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┌─────────────────────┐     ┌─────────────────────┐
│     Executive       │     │                     │
│     Committee       │ ──→ │     Implement        │
│     Decision        │     │     Changes          │
└─────────────────────┘     └─────────────────────┘
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As the Dashboard becomes publicly accessible, and the nature and frequency of the comments become apparent, SSF staff will evaluate this Dashboard input process and make recommendations for changes as needed.

Recommendation and Next Steps

The Executive Committee met September 26, 2019 and after review of the proposed Dashboard Input Process, the committee recommends that the CoC Board approve this process.

Next steps for preparing the Dashboard for public launch are as follows:

- SSF will begin engaging with elected officials in partnership with City and County for an introduction/demonstration of the Dashboard (October/November).
- Any input received from elected officials that require changes to the Dashboard will be collected and compiled by SSF staff and a recommendation for changes will be made to the Executive Committee. (November).
- SSF will continue with introduction/demonstration of the Dashboard with other stakeholder groups as the Dashboard is made public (November and on-going).

Proposed Action: Approve the Executive Committee recommendation to approve the proposed Dashboard Input Process.

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To: Sacramento CoC Board

From: Executive Committee

Date: October 8, 2019

Subject: CoC Committees: System Performance Committee Recruitment Process
            & Member Committees Interest Survey

At its September 17, 2019 meeting, the CoC Board approved a revised Continuum of Care Governance Charter that included a formalized process for committees and the addition of the following items:

1. New Systems Performance Review Committee
2. Requirement that CoC Board members participate in at least one CoC Committee

The formalized process for committees includes requirements for committee chair recommendations from the Executive Committee, as well as committee membership recommendations from the committee co-chairs. All recommendations will be approved by the CoC Board. As such, at the same meeting, the Executive Committee recommended, and the CoC Board approved, the appointment of Noel Kammermann as co-chair of the Systems Performance Committee.

Regarding item 2 above, Sacramento Steps Forward will share an online survey to the CoC Board members via email. The purpose of the online survey is to give CoC Board members an opportunity to indicate the committees on which they are interested in participating.

The following table describes the recruitment process of the new Systems Performance Committee.

2019 Systems Performance Committee Recruitment Process:

Date	Activity
Sept 17 (CoC Board Meeting)	**Appointment of co-chair.** Executive Committee recommends and the CoC Board approves appointment of Noel Kammermann as co-chair.

Oct 9 (CoC Board Meeting)	**Announcement of Systems Performance Committee recruitment process.** Memo shared with CoC Board.
Oct 9 – Oct 16	**Committee Interest Survey shared with CoC Board members.** SSF distributes online survey via email to members. Members have 1 week to complete.
Oct 9 – Oct 23	**Public Call for Nominations.** SSF shares call for nominations via email listerv and website.
Oct 23	**Declarations of Interest due.** Interest forms are due to SSF, who will forwards responses to co-chair and Executive Committee.
Oct 24 – Nov 5	**Co-Chair reviews and selects member slate.** Co-chair meets with Executive Committee and they make a recommended slate for approval at CoC Board meeting. SSF informs candidates of recommended slate.
Nov 13 (CoC Board Meeting)	**Recommended membership slate is presented to CoC Board.** CoC Board approves the Systems Performance Committee membership slate. SSF informs candidates of approved slate.

Systems Performance Committee
Co-Chair(s): Noel Kammermann (CoC Board member), co-chair to be appointed a
Background: This committee is brand new to the CoC. Public attendance is welcome.
Description: Responsible for system wide planning to ensure the overall housing and service system meets the needs of individuals, including unaccompanied youth, and families experiencing homelessness.

Next Steps for Other Committees
The Executive Committee, the CoC Board, and SSF will use the recruitment and formation process for the Systems Performance Committee as a model for upcoming work to formalize additional committees over the next several months, as called for in the revised CoC Charter. Lessons learned in this process will inform how the remaining committees' recruitment and formation are handled. In addition to the benefit of testing our processes with one committee before addressing the others, there are also a few outstanding issues to be addressed in the reconstitution of existing committees that require additional discussion before implementation. Specifically, for existing committees, questions about the role of current co-chairs, as well as current members, on reconstituted committees should be resolved before moving forward.

FY2019 HUD CoC NOFA Competition Summary
October 4, 2019

As the lead applicant for the Sacramento City & County Continuum of Care (CoC), Sacramento Steps Forward is pleased to announce that on Friday, September 27, 2019, we submitted the CoC's application for the HUD 2019 CoC NOFA competition. The application includes both the community-wide planning application as well as specific agency projects. The community-wide application describes our CoC structure, local competition process, data collection activities including the point-in-time count, evaluates system-wide performance metrics, and documents key partnerships and initiatives. For specific agency projects, the CoC's requested amount is $22,788,622 which includes $20,327,280 for our annual renewal grants, $1,851,586 in new permanent housing bonus grants, and $609,817 for our CoC planning grant. If awarded all bonus projects, five new projects with a total of 128 new beds/80 new units of PSH and RRH will be added to our system's inventory of housing.

Sacramento County Continuum of Care
2019 Continuum of Care Final Priority Listing
September 11, 2019

Annual Renewal Demand	$20,327,219		
CoC Bonus Funding Available	$1,016,361	*Total CoC Bonus Request*	$ 2,056,840
DV Bonus Funding Available	$835,225	*Total DV Bonus Request*	$ 1,239,761
Total *Ranked* Funding Available	**$22,178,805**		
		Tier 1 Available	$ 19,149,583
CoC Planning (Not Ranked)	$609,817	Tier 2 Available	$ 2,193,997
Total Funding Available (incl. planning)	$22,788,622	Tier 1 + Tier 2 Total	$ 21,343,580

Tier 1

Rank	Eligible to Appeal	Score	Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
1	No	96	Mather Veterans Village	Mercy	PSH	15	15	Adult Singles	$ 159,508
2	No	94	Boulevard Court (Budget Inn)	SHRA	PSH	14	14	Adult Singles	$ 143,714
3	No	92.9	Senior Connect- BONUS/NEW	LSS	PSH	35	25	Senior Adult Singles	$ 471,724
4	No	92.4	Youth Connect- BONUS/NEW	LSS	PSH	20	15	TAY Singles and Families	$ 338,338
5	No	91.2	Connections Consolidated	LSS	RRH	19	16	TAY Singles and Families	$ 476,742
6	No	90.6	Achieving Change Together (ACT)	LSS	PSH	33	33	Singles	$ 361,547
7	No	88.9	Home At Last	Next Move	PSH	22	22	Singles 55+	$ 333,883
8	No	88.8	Building Bridges Program	LSS	PSH	212	124	Adults, TAY Singles, Families	$ 369,558
9	No	87.8	Quinn Cottages	Cottage Housing	PSH	70	60	Adult Singles/Families	$ 318,083
10	No	86.8	Shelter Plus Care TRA	SHRA	PSH	699	349	Adults, TAY Singles, Families	$ 4,530,711
11	No	85.1	Shasta Hotel	SHRA	PSH	18	18	Adult Singles	$ 141,531
12	No	82.5	Omega Permanent Supportive Housing	Next Move	PSH	80	37	Adults, Singles, Families	$ 452,641
13	No	80.5	Step Up Sacramento	Next Move	PSH	196	130	Adults, TAY Singles, Families	$ 2,554,517
14	No	79.7	Saybrook Permanent Supportive Housing	LSS	PSH	184	56	Adults, TAY Singles, Families	$ 522,545
15	No	78.4	New Community	SSHH	PSH	64	13	Adult Singles	$ 722,454
16	No	78.3	RA Consolidation	TLCS	PSH	118	105	Adult Singles	$ 1,167,434
17	Yes	78.1	ReSTART Permanent Supportive Housing	VOA	PSH	176	132	Adult Singles/Families	$ 2,718,161
18	Yes	76.3	PACT PHP Expansion II	TLCS	PSH	77	75	Adult Singles/Families	$ 833,627
19	Yes	76	Mutual Housing at the Highlands	LSS	PSH	21	21	Adult Singles	$ 349,053
20	No	Auto*	Shared Community	SSHH	PSH	50	13	Adult Singles	$ 699,973
21	No	Auto*	Possibilities (TH-RRH)	TLCS	TH-RRH	33	22	Adult Singles	$ 818,246
22	No	Auto*	Sacramento HMIS	SSF	HMIS	N/A	N/A	N/A	$ 273,194
23	Yes	74.3	Friendship Housing Expansion II	SSHH	PSH	144	30	Adult Singles	$ 392,399

Tier 2

Rank	Eligible to Appeal	Score	Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
23	Yes	74.3	Friendship Housing Expansion II	SSHH	PSH	See Above	See Above	See Above	$ 1,014,403
24	Yes	73.9	Casas De Esperanza	Next Move	PSH	18	18	Singles	$ 361,542
25	Yes	63.7	Building Community	SSHH	PSH	52	12	Adult Singles	$ 611,753
26	Yes	89.8**	Dignity Village- BONUS/NEW	SSHH	PSH	10	2	Seniors, Adult Singles	$ 206,299

DV Bonus Funds

Rank	Eligible to Appeal	Score	Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
27	Yes	84.4	MSH Rehousing Project	My Sister's House	RRH	17	10	DV, Adult Singles/Families	$ 239,921
28	Yes	77.6	Survivors of Human Trafficking	Opening Doors	TH-RRH	46	28	DV, Adult Singles/Families	$ 595,304

Not Ranked Per NOFA Guidelines

			Project	Applicant	Type				Grant Amount
			2019 Planning Grant	SSF	Planning	N/A	N/A	N/A	$ 609,817

Rejected

	Eligible to Appeal	Score	Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
	Yes	58.1	Tapestry Landing	ACFP	TH-RRH	30	8	Adult Singles	$ 194,211
	Yes	47.8	Transitions Assistance Program	RIL	PSH	50	45	Adult Singles	$ 407,574
	Yes	72.6	WEAVE SS-CE	WEAVE	SSO-CE	N/A	N/A	N/A	$ 153,034

*Projects automatically placed in Tier 1 because they are in first year of operation, have less than a year of data, or are HMIS

** Project was orginally placed in Tier 1; Agency elected to move project into Tier 2 to offer protection to agency's renewal projects in Tier 2

Dignity Village (current rank 27) received an award less than its original request (units/beds listed above reflect those listed in original request)

MSH Rehousing Project received an amount different than its original request (applicant requested budget amendment)

Sacramento County Continuum of Care
2019 Continuum of Care Preliminary/Recommended Priority Listing
August 29, 2019

Annual Renewal Demand	$20,327,219			
CoC Bonus Funding Available	$1,016,361	*Total CoC Bonus Request from Applicants*	$ 2,056,840	
DV Bonus Funding Available	$835,225	*Total DV Bonus Request from Applicants*	$ 1,239,761	
Total *Ranked* Funding Available	**$22,178,805**			
		Tier 1 Available	$ 19,149,583	
CoC Planning (Not Ranked)	$609,817	Tier 2 Available	$ 2,193,997	
Total Funding Available (includes planning)	**$22,788,622**	Tier 1 + Tier 2 Total	$ 21,343,580	

Tier 1 Recommended List

Rank	Project	Applicant	Type	Grant Amount
1	Mather Veterans Village	Mercy	PSH	$ 159,508
2	Boulevard Court (Budget Inn)	SHRA	PSH	$ 143,714
3	Senior Connect- BONUS/NEW	LSS	PSH	$ 471,724
4	Youth Connect- BONUS/NEW	LSS	PSH	$ 338,338
5	Connections Consolidated	LSS	RRH	$ 476,742
6	Achieving Change Together (ACT)	LSS	PSH	$ 361,547
8	Home At Last	Next Move	PSH	$ 333,883
9	Building Bridges Program	LSS	PSH	$ 369,558
10	Quinn Cottages	Cottage Housing	PSH	$ 318,083
11	Shelter Plus Care TRA	SHRA	PSH	$ 4,530,711
12	Shasta Hotel	SHRA	PSH	$ 141,531
13	Omega Permanent Supportive Housing	Next Move	PSH	$ 452,641
14	Step Up Sacramento	Next Move	PSH	$ 2,554,517
15	Saybrook Permanent Supportive Housing	LSS	PSH	$ 522,545
16	New Community	SSHH	PSH	$ 722,454
17	RA Consolidation	TLCS	PSH	$ 1,167,434
18	ReSTART Permanent Supportive Housing	VOA	PSH	$ 2,718,161
19	PACT PHP Expansion II	TLCS	PSH	$ 833,627
20	Mutual Housing at the Highlands	LSS	PSH	$ 349,053
21	Shared Community *	SSHH	PSH	$ 699,973
22	Possibilities (TH-RRH) *	TLCS	TH-RRH	$ 818,246
23	Sacramento HMIS *	SSF	HMIS	$ 273,194
24	Friendship Housing Expansion II	SSHH	PSH	$ 392,399

Tier 2 Recommended List

Rank	Project	Applicant	Type	Grant Amount
24	Friendship Housing Expansion II	SSHH	PSH	$ 1,014,403
25	Casas De Esperanza	Next Move	PSH	$ 361,542
26	Building Community	SSHH	PSH	$ 611,753
27	Dignity Village- BONUS/NEW **	SSHH	PSH	$ 206,299

DV Bonus Funds

Rank	Project	Applicant	Type	Grant Amount
28	MSH Rehousing Project	My Sister's House	RRH	$ 239,921
29	Survivors of Human Trafficking	Opening Doors	TH-RRH	$ 595,304

Not Ranked Per NOFA Guidelines

	Project	Applicant	Type	Grant Amount
	2019 Planning Grant	SSF	Planning	$ 609,817

Rejected

	Project	Applicant	Type	Grant Amount
	Tapestry Landing	ACFP	TH-RRH	$ 194,211

Sacramento CoC Advisory Board Annual Business Cycle
Updated October 2019

CoC Advisory Board Responsibility	Description	Topic	Status
JANUARY			
Annual Membership Recruitment	The HEARTH Act requires that a public, widely circulated new member recruitment process occur annually.	Membership	Completed
Annual PIT & HIC	HUD-mandated annual count of all persons in street outreach, emergency shelter, transitional housing, rapid rehousing, and permanent supportive housing, as well as the inventory of the same, within and outside of the HMIS.	Planning	Completed
Biennial Unsheltered PIT	Biennial count of unsheltered persons layered on top of the annual count noted above under "Annual PIT & HIC.	Planning	Conducted in January, due to HUD in May fir Review, Local Report released in June
Pre-NOFA preparations, including Approval of Review Tools & Policies	Review tools and policies are developed by the Performance Review Committee and presented to the Advisory Board for approval in the first half of the calendar year, prior to the release of the NOFA.	NOFA - Projects Competition	Completed
FEBRUARY			
Annual Presentation of Executive Committee Slate	Executive Committee membership slate is presented in February for final approval in March. Member terms are one-year terms that can be renewed. Bylaws and Charter do not specify a limit on the number of Executive Committee terms a member can serve.	Membership	Presented in February, approved in March

Sacramento CoC Advisory Board Annual Business Cycle
Updated October 2019

CoC Advisory Board Responsibility	Description	Topic	Status
Annual Membership Appointment	The annual recruitment process culminates in a formal vote on a slate of new and renewing members.	Membership	Completed
Annual PIT & HIC	HUD-mandated annual count of all persons in street outreach, emergency shelter, transitional housing, rapid rehousing, and permanent supportive housing, as well as the inventory of the same, within and outside of the HMIS.	Planning	Lauched in January, due to HUD in May for Review, Local Report released in June
Biennial Unsheltered PIT	Biennial count of unsheltered persons layered on top of the annual count noted above under "Annual PIT & HIC.	Planning	Conducted in January, submitted to HUD in May for Review, Local Report released in June
MARCH			
Annual Approval of Executive Committee Slate	Executive Committee membership slate is presented in February for final approval in March. Member terms are one-year terms that can be renewed. Bylaws and Charter do not specify a limit on the number of Executive Committee terms a member can serve.	Membership	Presented in February, approved in March
Pre-NOFA preparations, including Approval of Review Tools & Policies	Review tools and policies are developed by the Performance Review Committee and presented to the Advisory Board for approval in the first half of the calendar year, prior to the release of the NOFA.	NOFA - Projects Competition	In Process (March - June)

Sacramento CoC Advisory Board Annual Business Cycle
Updated October 2019

CoC Advisory Board Responsibility	Description	Topic	Status
Annual PIT & HIC	HUD-mandated annual count of all persons in street outreach, emergency shelter, transitional housing, rapid rehousing, and permanent supportive housing, as well as the inventory of the same, within and outside of the HMIS.	Planning	Lauched in January, due to HUD in May for Review, Local Report released in June
Biennial Unsheltered PIT	Biennial count of unsheltered persons layered on top of the annual count noted above under "Annual PIT & HIC.	Planning	Conducted in January, due to HUD in May for Review, Local Report released in June
APRIL			
Pre-NOFA preparations, including Approval of Review Tools & Policies	Review tools and policies are developed by the Performance Review Committee and presented to the Advisory Board for approval in the first half of the calendar year, prior to the release of the NOFA.	NOFA - Projects Competition	Completed
CoC Application and Planning Project Application development	Convene monthly meetings to develop CoC Application and Planning Project Application	NOFA- CoC Application & Planning Project	Launched in April. Completed
Annual PIT & HIC	HUD-mandated annual count of all persons in street outreach, emergency shelter, transitional housing, rapid rehousing, and permanent supportive housing, as well as the inventory of the same, within and outside of the HMIS.	Planning	Lauched in January, due to HUD in May for Review, Local Report released in June. Completed.
Biennial Unsheltered PIT	Biennial count of unsheltered persons layered on top of the annual count noted above under "Annual PIT & HIC.	Planning	Conducted in January, due to HUD in May for Review, Local Report released in June

Sacramento CoC Advisory Board Annual Business Cycle
Updated October 2019

CoC Advisory Board Responsibility	Description	Topic	Status
MAY			
Pre-NOFA preparations, including Approval of Review Tools & Policies	Review tools and policies are developed by the Performance Review Committee and presented to the Advisory Board for approval in the first half of the calendar year, prior to the release of the NOFA.	NOFA - Projects Competition	Completed
CoC Application and Planning Project Application development	Convene monthly meetings to develop CoC Application and Planning Project Application	NOFA- CoC Application & Planning Project	Launch in April. Completed.
Annual PIT & HIC	HUD-mandated annual count of all persons in street outreach, emergency shelter, transitional housing, rapid rehousing, and permanent supportive housing, as well as the inventory of the same, within and outside of the HMIS.	Planning	Lauched in January, due to HUD in May for Review, Local Report released in June
Biennial Unsheltered PIT	Biennial count of unsheltered persons layered on top of the annual count noted above under "Annual PIT & HIC.	Planning	Conducted in January, due to HUD in May fir Review, Local Report released in June
Annual HUD System Performance Measures Reporting Opens	HUD-mandated reporting on System Performance Measures opens in the online reporting system in May, with the due date TBD.	Planning	Launch expected in May, due date estimated in July
JUNE			
NOFA- Related adujsments to Review Tools & Policies as needed	Upon release of the NOFA, amendments to tools and policies may be needed to adjust unexpected requirements	NOFA - Projects Competition	Completed

Sacramento CoC Advisory Board Annual Business Cycle
Updated October 2019

CoC Advisory Board Responsibility	Description	Topic	Status
CoC Application and Planning Project Application development	Convene monthly meetings to develop CoC Application and Planning Project Application	NOFA- CoC Application & Planning Project	Launch in April, meet monthly through August
Annual HUD System Performance Measures Reporting Underway	HUD-mandated reporting on System Performance Measures opens in the online reporting system in May, with the due date TBD.	Planning	Launch expected in May, due date estimated in July
JULY			
CoC Application and Planning Project Application development	Convene monthly meetings to develop CoC Application and Planning Project Application	NOFA- CoC Application & Planning Project	Launch in April, meet monthly through August - Completed
Annual HUD System Performance Measures Reporting Underway	HUD-mandated reporting on System Performance Measures opens in the online reporting system in May, with the due date TBD.	Planning	Launch expected in May, due date estimated in July
AUGUST			
Governance Charter	HUD-mandated annual approval of the CoC Advisory Board's Governance Charter must be approved prior to the expected CoC Program NOFA due date of September of every CY,	NOFA- CoC Application	Approved in September
CoC Application and Planning Project Application development	Convene monthly meetings to develop CoC Application and Planning Project Application	NOFA- CoC Application & Planning Project	Launched in April, meet monthly through August. Completed
Project Priority List Developed	The Review and Ranking Panel convenes to review and score applications and develop the Project Priority Listing	NOFA - Projects Competition	Completed

Sacramento CoC Advisory Board Annual Business Cycle
Updated October 2019

CoC Advisory Board Responsibility	Description	Topic	Status
Project Priority List Approved	The CoC Advisory Board reviews and approves the Project Priority Listing	NOFA - Projects Competition	Approved
SEPTEMBER			
CoC Program NOFA Package Due	Project Priority List, CoC Application, and Planning Project Application expected to be due to HUD.	NOFA- all parts	Completed
OCTOBER			
Annual LSA (longitudinal study data) reporting period Underway	LSA data reporting on system-level program performance- launched in October, closes in December or later	Planning	Awaiting HUD's release of 2019 reporting timeline
NOVEMBER			
HMIS Data Quality Plan Approval	Annual renewal recommended by HMIS & Data Committee	HMIS Requirements	Scheduled for November CoC Board meeting
HMIS Privacy and Security Plan Approval	Annual Renewal recommended by HMIS & Data Committee	HMIS Requirements	Scheduled for November CoC Board meeting
Annual LSA (longitudinal study data) reporting period Underway	LSA data reporting on system-level program performance- launched in October, closes in December or later	Planning	Awaiting HUD's release of 2019 reporting timeline
DECEMBER			
Annual LSA (longitudinal study data) reporting period Underway	LSA data reporting on system-level program performance- launched in October, closes in December or later	Data	Awaiting HUD's release of 2019 reporting timeline
ACTIVITIES NOT ASSIGNED TO THE CALENDAR			

Sacramento CoC Advisory Board Annual Business Cycle
Updated October 2019

CoC Advisory Board Responsibility	Description	Topic	Status
Gaps Analysis	HUD mandates that the CoC conduct a gaps analysis annually. Staff recommends this analysis takes place immediately following the annual HIC & PIT (1st or 2nd quarter of the CY).	Data	Included in CESH contract with HomeBase- prioritized activity
Annual Priority-Setting Discussion	Staff recommends priority-setting discussions follow the annual gaps analysis. Additionally, staff cautions against significant priority changes from one year to the next because annual changes make it difficult for agencies to design sustainable programs and programs designed based on needs data.	Data	To follow gaps analysis
SSF's Subrecipients Projects Monitoring	SSF will present its monitoring approach and calendar and develop a report back process to share results with the CoC Advisory Board. **Staff Recommendation: Share SSF monitoring calendar and criteria in June, hold follow-up until CY2019 Q4, after the HUD CoC NOFA is submitted.**		To be scheduled
Other Recipients Projects Monitoring	SHRA, TLCS/Hope Cooperative, and Mercy Housing are also CoC Recipients. The Advisory Board's assessment of CoC project monitoring activities should include these Recipients in addition to SSF.		TBD

CoC Advisory Board Responsibility	Description	Topic	Status
Committees Deliverables	Staff intends to add all committee deliverables to this business cycle calendar once the work plans for the committees are completed.		Pending work plan development called for in revised CoC Governance Charter

SACRAMENTO CONTINUIM OF CARE BOARD MEETING
Follow Up Log

Issue Title	Issue Description	Date Identified	Status	Assigned To / Owner	Date Assigned	Follow up Due Date	Date Completed	Resolution/Follow up	Comments
			Follow-Ups from September 11 and 17, 2019 Meeting						
CES Committee	Membership question for reconsitution	9/17/2019	In Process	Executive Committee	9/17/2019			Push to the co-chairs and	
Governance Charter	Consider moving budget review to Governance committee	9/17/2019	In Process	Executive Committee	9/17/2019				
CoC Projects	Provide summaries of each CoC funded program.	9/11/2019	In Process					Idea: post program descriptions on SSF website.	
CoC Projects	Analyze what makes a program unsuccessful	9/11/2019	In Process						
			Follow-Ups from Prior Meetings						
Special Meeting- Data	Provide more data on the missing cohort from the data shared at the special	3/13/19	Assigned	Michele	3/13/19	~~6/12/19~~ 7/17/19		System-level data	Implementation plan and timeline is being developed and staff will share this
Community Solutions Work	Advise the CoC of SSF's work with Community Solutions, current and past	3/13/19	Assigned	Lisa	3/13/19	TBD		Staff will prepare a written and verbal presentation materials on the Community Solutions work undertaken today (veterans, coordinated entry, by	Need to prioritize and schedule
Data Team Work Plan	Advisory Board requests additional data presentations- staff will provide a Data Team work plan and schedule of presentations	2/14/18	Assigned	Michele	2/14/18	~~5/8/2019~~ ~~6/12/19~~ 7/17/19		Staff will present a Data Team work plan and timeline that includes regular presentations to the Advisory Board	Original follow-up request was more narrow, but members and staff have formulated a broader request over time
HEAP/CESH Responsibilities	Advisory Board needs to know what HEAP and CESH decisions require their input and/or approval	6/13/18	Assigned	~~Ben~~ Ya-Yin	6/13/18	4/10/19		SSF will work with the City and County to develop an outline of HEAP and CESH decisions that require their input and/or approval	A plan for this request is underway but will be completed incrementally

Status Definitions:

Assigned - Assigned to staff or committee

In Process - Staff or committee is implementing a response to request

Ongoing - Request response is a reoccurring activity

Complete - Request response is complete

Issue Title	Issue Description	Date Identified	Status	Assigned To / Owner	Date Assigned	Follow up Due Date	Date Completed	Resolution/Follow up	Comments
Committee Formation	Develop a process for convening new standing and ad hoc committees	5/9/18	Assigned	Governance Committee	6/13/18	TBD		Governance Committee will develop a process for convening new committees	Governance Committee is working on committees more broadly and recommendations are anticipated in September 2019
Committee Reports	Members suggest Committee Reports be a standing monthly agenda item	5/9/18	Assigned	Governance Committee	6/13/18	TBD		Governance Committee will recommend strategy for ensuring Advisory Board members are kept	Governance Committee is working on committees more broadly
Committee Responsibilities	Need to balance conducting Advisory Board business in a timely manner and taking the time needed to fully discuss and understand decisions being made	6/13/18	Assigned	Executive Committee & Governance Committee	6/13/18	TBD		Multiple strategies: address important decisions in two meetings; provide materials and take questions in advance to help staff and presenters prepare; Executive Committee reviews agendas in advance to ensure sufficient time; Governance Committee will recommend a committee structure that supports effcient use of Advisory Board time	
System-Level Planning and Performance	Advisory Board needs a committee or another avenue for system-level planning and performance review	4/11/18	Assigned	Governance Committee	6/13/18	TBD		Governance Committee will incorporate resolution of this item within its broader discussion of and recommendations regarding committees	Committee recommendations anticipated in Summer 2019
HUD Planning Project and CoC Applications	FY2019 Planning Grant and CoC Application: Provide year-round opportunity for input & review	8/8/18	In Process	Michele	8/8/18	4/1/19-9/1/19		Meetings will be held the 4th Thursday of the month, 1 PM - 2:30 PM; Meeting #1 was held 4/25/19 and focused on Planning Projects funded to date; Meeting #2 will be held 5/23/19	Staff will host monthly Planning Project and CoC Applications input sessions between April and August 2019 ro prepare content for the FY2019 NOFA competition

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Issue Title	Issue Description	Date Identified	Status	Assigned To / Owner	Date Assigned	Follow up Due Date	Date Completed	Resolution/Follow up	Comments
Meeting Materials Timeliness	Members need to receive meeting materials sooner to allow for sufficient time for review and preparation for the meetings	5/9/18	In Process	Michele	5/9/18	Monthly	Monthly	Meeting materials will be provided the Thursday before the Wednesday meeting	2019 meeting materials distribution dates: Jan - Friday 1/4 Feb - Friday 2/8 Mar - Monday 3/11 Apr - Friday 4/5 May - Thursday 5/2 June - Thursday 6/6 July - Wednesday 7/3 August - 8/12 September 11 - 9/6 September 17 - 9/13 October 9 - 10/4
NOFA	Include descriptive details on Priority Listings	9/11/2019	Ongoing	Kate/Michele	9/11/2020	Sep-21		This will be implemented for future NOFA competitions	Include project years of operstion, unit/bed components, subpopulations served, summary of outcomes
Produce accessible documents	The font used for meeting materials should be larger. The font used in the CESH application provided in the packet was extremely small.	4/10/19	Ongoing	Kate	4/10/19	Monthly	Ongoing	All meeting materials will be produced with a minimum font of 12 pt.	
HEAP/CESH Updates	Advisory Board requests monthly written reports on HEAP/CESH planning and implementation	2/13/19	On Going	~~Ben~~ Greg	2/13/19	3/13/19	Monthly		Staff will provide written report(s) for CESH at every monthly meeting, HEAP program updates will be provided periodically
CoC Planning Grant	Full picture of allocation of dollars	9/11/2020	Completed	Michele	9/11/2020	9/17/2020		Michele to present information at 9/17 Meeting	
Governance Charter	Review the Governance Charter and the regulations regarding its required components	5/9/18	Complete	Governance Committee	6/13/18	9/11/19	9/17/19		Committee recommendations for approval September 2019

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Complete - Request response is complete